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| **JOB TITLE** | Class Teacher |
| **RESPONSIBLE TO** | Headteacher  |
| **SUPERVISES** | Teaching Assistants  |
| **GRADE** | Main or Upper Pay Range  | Hours | 32.5 | Weeks | Full year  |

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| **JOB PURPOSE** |
| * Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
* Meet the expectations set out in the Teachers’ Standards
* Meet the expectations of the Staff Code of Conduct
* Meet the expectations of the Nolan principles of public life
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**MAIN RESPONSIBILITIES**

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|  | Teaching* Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work
* Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
* Adapt teaching to respond to the strengths and needs of pupils
* Set high expectations which inspire, motivate and challenge pupils
* Promote good progress and outcomes by pupils
* Demonstrate good subject and curriculum knowledge
* Participate in arrangements for preparing pupils for external tests
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|  | **Whole-school organisation, strategy and development*** Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures, so as to support the school’s vision and values
* Make a positive contribution to the wider life and ethos of the school
* Work with others on curriculum and pupil development to secure co-ordinated outcomes
* Provide cover, in the unforeseen circumstance that another teacher is unable to teach
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|  | **Health, safety and discipline*** Promote the safety and wellbeing of pupils
* Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
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|  | **Professional development*** Take part in the school’s appraisal procedures
* Take part in further training and development in order to improve own teaching
* Take part in the appraisal and professional development of others, where appropriate
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|  | **Communication*** Communicate effectively with pupils, parents and carers
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|  | **Working with colleagues and other relevant professionals** * Collaborate and work with colleagues and other relevant professionals within and beyond the school
* Develop effective professional relationships with colleagues
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|  | Safeguarding * Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and the Trust safeguarding and child protection policies
* Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
* Promote the safeguarding of all pupils in the school
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|  | **Management of staff and resources** * Direct and supervise support staff assigned to them, and where appropriate, other teachers
* Contribute to the recruitment and professional development of other teachers and support staff
* Deploy resources delegated to them
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|  | To ensure that all activities undertaken are done so safely and to report any unsafe practices or conditions identified as soon as possible to a senior manager |
|  | To actively promote the safeguarding and welfare of pupils at all times |
|  | Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the CEO/Headteacher/Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job. |

This job description may be amended at any time in consultation with the postholder.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Person specification

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| criteria | qualities |
| **Qualifications and experience** | * Qualified teacher status
* Degree
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| **Skills and knowledge** | * Knowledge of the National Curriculum
* Knowledge of effective teaching and learning strategies
* A good understanding of how children learn
* Ability to adapt teaching to meet pupils’ needs
* Ability to build effective working relationships with pupils
* Knowledge of guidance and requirements around safeguarding children
* Knowledge of effective behaviour management strategies
* Good ICT skills, particularly using ICT to support learning
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| **Personal qualities** | * A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school
* High expectations for children’s attainment and progress
* Ability to work under pressure and prioritise effectively
* Commitment to maintaining confidentiality at all times
* Commitment to safeguarding and equality
* Commitment to the values of the Trust
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