



St Peter's
Church of England
Primary School



Peter Hills
with St Mary's & St Paul's
Church of England School



St Jude's
Church of England
Primary School

PERSON SPECIFICATION CLASS TEACHER

Training and Qualifications

Essential

- Qualified teacher status

Desirable

- Evidence of recent training / professional development

Abilities and skills

Essential

- Good teaching and class management skills
- Commitment to excellence and belief in his/her ability to significantly raise the academic and personal achievement of all pupils
- Ability to demonstrate enthusiasm and commitment to the agreed aims and values of the school
- Ability to communicate effectively with adults and children with an understanding of the need to forge good relationships
- Ability to promote the positive benefits of living in a culturally and ethnically diverse society and a commitment to equality of opportunity
- Good organisational and time management skills
- A strong sense of determination and lots of energy!
- Effective IT skills

Desirable

- A good sense of humour

Knowledge

Essential

- A thorough knowledge of:-
 - The National Curriculum
 - Broad subject knowledge
 - The elements of good primary practice

Desirable

- Understanding of Assessment for Learning
- Familiarity with the SEND Code of Practice
- Extra knowledge of a particular curriculum area

Experience

Essential

- Experience of having taught and managed a class (for NQTs - teaching practices qualify)

Desirable

- Experience of working in more than one primary school
- Experience of working in a multi ethnic school



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JOB DESCRIPTION

Job details

Job title: Class teacher

Salary: Main Pay Scale – Depending on experience

Hours:

Class Teacher: Equivalent to 32 full time hours

Contract type: Full Time

Reporting to: Headteacher

Purpose of post:

- To be responsible for a primary class and carry out the duties of a teacher as laid down in the *School Teachers' Pay and Conditions Document*
- To assist in the on-going review and development of the curriculum and other school policies

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- To plan and prepare long, medium and short term work as a member of a team and to attend regular planning and staff meetings Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- To have the ability to be an effective and exciting class teacher responsible for the needs and progress of all the children in the class

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

Health, safety and discipline

- To take responsibility for the welfare and safety of all the children in our care and specifically those in the teacher's own class.
- To teach within the framework of the present school policies, paying particular attention to equality of opportunity, multiculturalism and anti-racism.

Professional development

- Take part in the school's appraisal procedures (Not relevant for NQT induction year)
- Take part in further training and development in order to improve own teaching

Communication

- To establish and maintain good relationships with colleagues, parents and children.
- To attend parents' meetings

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- To support and encourage the aims and ethos of a Church of England School.

Management of staff and resources

- To accept responsibility with other members of staff for implementing every day school activities in accordance with school policy
- To plan and resource, within budgetary constraints, a classroom environment which will facilitate autonomous learning and enable children to maximise their potential.

Other areas of responsibility

- Lead on a subject/curriculum area, taking full responsibility for the planning, monitoring and progress of the subject across the school