

ST JOHNS CATHOLIC PRIMARY SCHOOL	
JOB DESCRIPTION	
POST TITLE: Teacher Start Date: 1st September 2021	SALARY RANGE Main Scale
RESPONSIBLE TO: Appropriate TLR Phase Leader	
DATE: September 2021	

Mission Statement

St John's Catholic Primary School is a learning community with a Catholic ethos founded on Gospel values. During their time with us, we will work with every child and in partnership with their parents / carers to:

Love God, love one another, understand, value, and respect other faiths, and celebrate the common ground between us, and serve our community faithfully

Find a love of learning and grow a wealth of knowledge

Celebrate effort, progress and attainment – and never give up however hard the lesson

Find the opportunity to use our unique gifts and talents in the name of God and grow these gifts as part of our own personal development and for the good of others

Discover new friends, respect one another and celebrate difference in our school, community and world

Support the social, physical and mental well-being of each other and our community

Flourish, feel happy and secure at school and enabled to give their best, leaving the school ready for the next chapter of their life.

Please note that this Job description should be read alongside the “Conditions of Employment of Teachers other than Headteachers”, in the School Teachers’ Pay and Conditions document which fully defines the profession duties expected of a teacher.

Main Scale Teaching Post

The main duties are to:

- To Safeguard the children
- Provide an exemplar for pupils in all areas;
- Uphold the Mission of the School;
- Be sympathetic and supportive of the Catholic character of the school and be able to support this fully;
- Teach a class from YR-Y6 inclusive;
- Plan and prepare;
- Use the school's Schemes of Work in planning, preparing and delivering lessons;
- Ensure that work is assessed in line with the Marking and Presentation policy and feedback is given within a week of completion of work;

- Take an active part in school's Appraisal System;
- Ensure all relevant materials are used to differentiate work to help pupils access new concepts and succeed;
- Make useful records of progress and attainment, target set according to school policy and report at both parents' evenings and in writing in the Summer Term;
- Lead, organise and direct support staff within the classroom;
- Be primary point of contact for pupils and parents and ensure protection, pastoral care and well being of pupils in class;
- Self-assess teaching methods and learning in classroom to develop own practice, being aware of new ideas and making use of them;
- Undertake CPD opportunities and participate in INSET days and after-school training;
- Maintain good order and discipline among pupils in line with the Behaviour Policy, ensure pupils' health and safety and develop their self-esteem;
- Attend timetabled staff meetings and other meetings which relate to the school's management, curriculum, administration and organisation;
- Provide cover for absent colleagues up to limit recommended in Workload Agreement;
- Attend assemblies, register pupils and supervise pupils at break times and during and after school sessions;
- Help with administrative and organisational tasks in line with the Workload Agreement;
- Provide a stimulating classroom environment where resources can be accessed appropriately by all pupils

In carrying out these duties the post holder is expected to follow the agreed Policies and Practices of the school

Role as Subject Co-ordinator

All Class Teachers are expected to lead across the school in a area of their own expertise.