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**St. Paulinus Catholic Primary School**

Inspiring all to live, learn and love in the light of Jesus.

(*cf* John 8:12)

**Maternity Leave – Full time class teacher**

Required for September 2021.

Fixed term: *This is a fixed term position to cover the maternity leave of the substantive post holder. At this point, it is not expected to go beyond August 2022 but the needs of the school will be considered at that time. The year group will be decided dependent on the strengths of the successful candidate – please identify your preferred key stage/ year group on your application.*

Salary range: MPS 1 – 6 or UPS

The Governors of St Paulinus are seeking to appoint a highly motivated, enthusiastic and outstanding teacher to join our School from September 2021. Both early career teachers and more experienced members of staff are welcome to apply.

The position is a maternity cover role.

**We are looking for a candidate who will:**

* Be committed to our Catholic ethos and the wider life of our school (Catholics and non-Catholics are welcome to apply)
* Be a good to outstanding practitioner, able to motivate children
* Be innovative, creative and forward thinking
* Have high expectations of achievement and behaviour
* Have excellent communication and organisational skills
* Care about children’s learning
* Work in partnership with staff, governors, parents and the wider community.
* Be hard working, enthusiastic and committed
* Be able to work as part of a team

Above all else, we are looking for someone who will care about our children and their education and achievement.

**We can offer you:**

* A warm and welcoming Catholic community
* A **good** school (Ofsted S8, Dec. 2016) and an **outstanding** Catholic school (S48 June 2017)
* A happy environment where everyone is valued
* Children who are polite, happy and motivated to learn
* Support for your own professional development with excellent opportunities for CPD
* Supportive governors and parents
* Supportive Senior leaders who are passionate about the school
* Supportive colleagues, we are one St Paulinus family altogether

This is a wonderful opportunity to work in a very popular school. We are blessed with great support from the staff, parents, Diocese and Parish. The staff are a friendly, supportive and caring team of dedicated professionals. Informal visits to the school are warmly welcomed so you can have a look round before making your decision but under the current circumstances we will ned to plan these very carefully to ensure we adhere to the risk assessment and keep ourselves safe. Please contact the School Business Manager (Mrs Massey) by email (office@stpaulinus.org) to arrange a suitable time.

The school is committed to safeguarding and promoting the welfare of children and young people. We therefore expect all staff and volunteers to share this commitment. All successful applicants are subject to satisfactory pre-employment checks, including a satisfactory enhanced criminal records with Barring check through the Disclosure and Barring Service (DBS). Further information can be found at [www.gov.uk/disclosure-barring-service-check](http://www.gov.uk/disclosure-barring-service-check)

Application forms can be downloaded from the school website : [www.stpaulinuscps.org.uk](http://www.stpaulinuscps.org.uk) or you can request an application pack from office@stpaulinus.org Please note that all applicants must use the CES application forms. CVs will not be accepted.

Completed application forms can be returned by e-mail or by post to the School Business Manager, Mrs Massey at:

* office@stpaulinus.org.
* Or posted to St Paulinus Catholic Primary School, Temple Road, Dewsbury, West Yorkshire, WF13 3QE

The closing date for applications is Wednesday 23rd June 2021 at 4pm. Those who have been successful in gaining an interview will be contacted and interviews will take place w/c 28th June 2021. These interviews will be taking place in school, with appropriate COVID secure measures in place.

**JOB DESCRIPTION – CLASS TEACHER**

All teaching staff are employed to carry out their professional duties as set out in the “School Teacher’s Pay and Conditions of Employment” as directed by the Headteacher within the context of the job description set out below.

Teachers are required to work: 195 days in a year

 190 days teaching pupils

 1265 hours per year directed time

Class teachers are responsible to the Headteacher for teaching duties and are members of a team appropriate to the assigned age group for planning, assessing and resourcing the curriculum. Each teacher is responsible for the direction and supervision of the work of classroom assistants (support staff, parents, students, volunteers) when working in the classroom.

**ROLE OF THE CLASS TEACHER**

1. To uphold the agreed aims, ethos and policies of the school through:
* promoting equal opportunities
* holding high expectations of all children
* celebrating children’s achievements
* fostering each child’s self-esteem and confidence
1. To create a safe, stimulating environment to promote children’s independence through provision of a wide range of appropriate teaching materials/resources/books using 2D/3D displays which are all well organised, tidy and clearly identifiable.
2. To plan positive learning experiences using differentiation to challenge each individual’s learning.
3. To assess children’s work keeping relevant up-to-date records and sources of evidence.
4. To be responsible and accountable for the progress and attainment of all pupils in your class.
5. To report to parents and outside agencies on children’s progress using assessment records.
6. To be responsible for promoting good behaviour in all areas of school.
7. To attend meetings with colleagues and parents as may be required within specified time allocations.
8. To actively encourage parent, teacher and child partnership valuing each contribution.
9. To have a curriculum management responsibility.

## PERSONNEL SPECIFICATION

### CLASSROOM TEACHER

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| **Attributes** | **Essential** | **Desirable** | **How Identified** |
| Relevant Experience | Working in a primary schoolEvidence of teaching children in the primary age setting  | Experience of teaching phonicsExperience of Maths mastery or other such programmeEvidence of teaching the full range of subjects taught at primary school | Application form/letter of application.ReferencesInterview |
| Education and Training | Qualified Teacher StatusEvidence of knowing the current issues in education.Sound knowledge of English / Maths and curriculum requirements as a wholeRecent relevant training Degree or Post Graduate Certificate in Education or other equivalent/ relevant qualificationExcellent knowledge and understanding/ training in Safeguarding and the importance of safeguarding | Evidence of further studyRecent relevant INSET training | Application form/letter of applicationInterviewReferences |
| Special Knowledge and Skills | Capable of creating a highly organised and stimulating classroom environment.Ability to work as part of a team.Have a passion for the full range of subjects and be able to identify what extra special thing it is you could bring to the St Paulinus team | To have had experience of co-ordinating a subject or a strong interest in a curriculum area If not an early career teacher - Have sufficient subject expertise to lead development in a Curriculum area. | Application form/letter of applicationInterviewReferences |
| Any Additional Factors | To be committed to achieving high standardsGood CommunicatorExcellent interpersonal skills.A sense of humourEnthusiasm for achieving the best for our pupils Willingness to attend and support school during out of hours activities e.g. after school eventsIT literate and able to use a range of IT products to aid teaching | A committed Christian / or practising Catholic (this is not essential criteria)Willingness to take on extra responsibility. | Application form/letter of applicationInterviewReferences |

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