



Job Description

Job Title: Teacher

Job Purpose

1. To carry out the professional duties of a class teacher in accordance with the Schoolteachers' Pay and Conditions Document.
2. To set an example of professional commitment to the education and welfare of the pupils of the school, which can be followed by colleagues and appreciated by parents, sharing in the corporate responsibility for the achievement, progress and well being of all pupils.

Main Duties and Responsibilities:

1. To carry out the full range of professional duties of a teacher, taking responsibility for the welfare, progress and attainment of pupils striving for high standards for every child.
2. To work within the framework of the school's mission statement, agreed curriculum maps, schemes of work and policies to raise the level of all pupils' attainment.
3. To share responsibility for maintaining the ethos of, and safety within the school which includes:
 - ♦ Actively promoting equality of opportunity.
 - ♦ Supporting and developing the philosophy and ethos of the school and particularly its Christian nature.
 - ♦ Supporting the pastoral development of all pupils.
 - ♦ Dealing appropriately with any health and safety issues.
 - ♦ Maintaining the organisation of shared resources and resource storage areas so that they are safe and easily accessible to all.

Professional Duties

Duties will include the following

- ♦ Plan a differentiated curriculum following the National Curriculum.
- ♦ Make assessments and keep records of pupil's progress
- ♦ implement the IEP, EHC requirements of SEND children within the classroom.
- ♦ Employ teaching/learning and discipline strategies, which ensure equal opportunities for all pupils.
- ♦ Work with and line manage classroom assistants to ensure that they can make an effective contribution to the pupil's learning.
- ♦ Manage and organise teaching/learning resources for the classroom, to allow pupils access, whilst observing the health and safety regulations.
- ♦ Maintain good order and discipline and safeguard pupil health and safety.
- ♦ Attend and participate in Staff Meetings, INSET and courses as necessary.
- ♦ To support the development of the school's policies and practices, and their own professional development as a teacher.
- ♦ Attend individual review meetings with Headteacher/Phase Leader SENDCO/School Assessment Manager/Curriculum Co-ordinators – as appropriate.
- ♦ Contribute to display in designated areas of the school.
- ♦ On a rota basis, share responsibility for class assembly, playground duty, minutes of meetings, any other rota determined and agreed by staff.

Line Management Responsibility

The post-holder will work under the direction of the Headteacher, Deputy Head or Phase Leader.

Time Allocation

This job description allocates responsibilities and duties, but does not direct the amount of time to be spent on them and no part of it may be so construed. In allocating time to the performance of responsibilities and duties, the teacher must use Directed Time in accordance with his/her contract.

Review

This Job Description will be reviewed at the end of the academic year, or earlier if necessary, and may be amended after consultation with the post-holder.