



## Job Description



### Title and Grade

Classroom Teacher - Main Pay Scale

### Purpose of the Role

*To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of the National Curriculum, Local Authority and school policies.*

### Safeguarding, Data Protection, Equality and Health & Safety

- Promote and safeguard the welfare of the children and young people that they are responsible for or come into contact with.
- Act in compliance with data protection principles in respecting the privacy of personal information held by the school.
- Comply with the principles of the Freedom of Information Act 2000 in relation to the management of school records and information.
- Carry out their duties with full regard to the school's Equal Opportunities Policy, Code of Conduct, Safeguarding Policy and all other school policies.
- Comply with the school Health and Safety rules and regulations and with Health and Safety legislation.

### Summary of Main Duties and Responsibilities

- To meet the requirements of a teacher as set out in the School Teachers' Pay and Conditions Document and the Professional Standards for Teachers.
- Teach within all areas of the school and model good practice.
- Resource the learning environment to an outstanding level.
- Prepare and present reports to the Senior Leadership Team on pupil progress.
- Analyse pupil data and plan to develop provision with improved outcomes for all children.
- Plan effectively to achieve positive outcomes and progress for all learners.
- Teach in a variety of styles to engage and motivate learners securing outstanding behaviours for learning.
- Further develop our bespoke curriculum.
- Be responsible for day-to-day management of resources.
- Develop provision to meet pupil needs via adaptive 'ordinarily available' teaching.
- Develop parental/carers partnerships.
- Active participation in our whole school team.

NAME: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The work of the school changes and develops continuously which in turn requires staff to adapt and adjust. Whilst the main duties and responsibilities of the post are set out above, the job description is not an exhaustive list of tasks and each individual task to be undertaken has not been identified. The duties and responsibilities above should not therefore be regarded as immutable but may change in line with national prescription on support staff terms and conditions of employment and/or any relevant school improvement priorities set from time to time. Any major changes will involve discussion and consultation with you.*

**THROSTON PRIMARY SCHOOL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE. THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES AND A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**

### Specific Duties and Responsibilities

- To teach children according to the National Curriculum, schemes of work and policies of the school.
- To provide a clear structure and sequence of lessons which maintain pace and motivation for children.
- To plan teaching (long term, medium term and weekly) to achieve progression in children's learning by identifying clear teaching objectives; setting tasks which challenge pupils; setting clear and challenging targets for pupils (including involving pupils in setting their own targets) and identifying pupils who have specific needs.
- To deliver lessons that are at least consistently good.
- To differentiate activities to meet all children's needs.
- To deliver the curriculum using a variety of teaching styles.
- To encourage the children to become independent and self-disciplined learners.
- To make best use of teaching time by maintaining an orderly classroom and establishing a purposeful learning environment.
- To use the outdoor learning environment in all areas of the curriculum.
- To use and keep up to date own IT skills to teach the school curriculum and schemes of work effectively.
- To assess children's work effectively and regularly during and after lessons and to teach children self-assessment strategies so they are involved in their own assessment.
- To maintain continuity and progression in all areas of the curriculum by using on-going teacher assessment and tests where appropriate.
- To update the school assessment records.
- To use IT effectively to support learning for pupils, groups of pupils and individual pupils.
- To contribute to the whole school learning environment and celebrate effective learning.
- To provide a variety of resources through which pupils learn and make good progress.
- To liaise with colleagues about planning and organisation.
- To liaise with colleagues throughout the school to ensure a whole school approach to all aspects of school life.
- To maximise children's learning potential by establishing positive and caring relationships with children and their families.
- To establish links with the community to enable children to learn from direct experience.
- To share, through appropriate school procedures, all concerns regarding children or adults.
- To be directly responsible for the safety and welfare of members of the class and indirectly for all children within the school, during teaching times, at the beginning and end of each session and at playtimes on a rota basis.
- To share responsibility for implementation of the school's behaviour policy across the whole school at all times.
- To identify children causing concern and those with specific needs and to inform the SENDCo.
- To liaise with the appropriate outside agencies about children with special needs or those causing concern.
- To act as a positive role model to the children in behaviour, presentation and attitude.
- To have a positive, proactive approach to school and teaching.
- To develop positive relationships with parents, local schools and the local community.
- To work effectively with other professionals to ensure the best possible skills and resources are available for all pupils in order to maximise their potential.

### **Teachers with at least One Year of Teaching Experience**

- Take responsibility, in consultation with the head teacher and in co-operation with colleagues, for the oversight and the development of an agreed curriculum area throughout the school.
- To ensure that the school's vision, values and ethos are met through all areas of curriculum responsibility and to support with embedding those values across the school by acting as a role model for them.
- To maintain, in collaboration with the head teacher, and by consultation with all stakeholders, aims and objectives for their curriculum area throughout school.
- To monitor and evaluate, review and subsequently amend schemes of work.
- To monitor standards of teaching and learning in curriculum area through lesson observations, scrutiny of pupils' work and staff planning.
- To respond to outcomes of monitoring through planning and leading whole staff and bespoke CPD.
- To act as a source of professional advice, to lead and motivate staff in the teaching of curriculum area by keeping abreast of developments in the subjects, disseminating them to staff and leading their implementation in school as agreed by leadership team.
- To attend training courses where appropriate and disseminate information to staff.
- To organise the purchase of resources based on identified need within school, to monitor their availability and use and maintain an annual audit.
- To write the school improvement plan for curriculum area on a termly basis.