**Worth Primary School**

**Job description: Key Stage 1 Class Teacher (Year 1)**

**Job details**

**Salary:** £30, 000 - £41,333 (M1 – M6)

**Hours:** 32.5 per week

**Contract type:** Full-time - permanent

**Reporting to: Headteacher**

**Main purpose**

The teacher will:

* Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
* Meet the expectations set out in the Teachers’ Standards
* Take responsibility for leading a subject area (if/when appropriate)

**Duties and responsibilities**

**Teaching**

* Promote a love of learning which motivates, engages and enthuses the pupils
* Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work
* Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
* Teach according to the educational needs, abilities and achievements of the individual pupils and groups of pupils
* Set high expectations which inspire, motivate and challenge pupils
* Promote good progress and outcomes by pupils
* Demonstrate good subject and curriculum knowledge
* Participate in arrangements for preparing pupils for external tests

**Whole-school organisation, strategy and development**

* Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures, so as to support the school’s vision and values
* Make a positive contribution to the wider life and ethos of the school
* As subject leader, ensure pupils experience your subject area of the curriculum with a variety of learning experiences by:

- Working collaboratively with all staff on curriculum and pupil development to secure the best possible

outcomes for pupils.

- Working collaboratively to help formulate policy, syllabuses, schemes of work and assessment procedures when required

- Monitoring teaching, plans, assessment procedures and pupil outcomes to promote academic excellence,

continuous improvement and progression in your subject

- Leading book scrutinies

- Attend/lead relevant training on or off site

- Manage the resourcing of subject specialist equipment under the guidance of the Senior Leadership Team

* Provide cover, in the unforeseen circumstance that another teacher is unable to teach

**Health, safety and discipline**

* Promote the safety and wellbeing of pupils
* Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
* Adhere to the school’s health and safety policies, procedures and guidelines.

**Professional development**

* Take part in the school’s appraisal procedures
* Take part in further training and development in order to improve own teaching
* Contribute to professional development of others, where appropriate

**Communication**

* Communicate effectively with pupils, parents and carers

**Working with colleagues and other relevant professionals**

* Collaborate and work with colleagues and other relevant professionals within and beyond the school
* Develop effective professional relationships with colleagues

**Personal and professional conduct**

* Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
* Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
* Understand and act within the statutory frameworks setting out their professional duties and responsibilities

**Safeguarding**

* Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
* Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
* Promote the safeguarding of all pupils in the school

*Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.*

**Person Specification – Class Teacher**

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| --- | --- | --- |
| **Essential** | **Desirable** | **Evidence** |
| * **Qualifications** |  |  |
| * Qualified Teacher status * A commitment to CPD * Degree | * Evidence of other education or school related qualifications or continuous professional development | * Application form * Letter of application * Interview |
| * **Experience** |  |  |
| * Experience of teaching in Key Stage 1 * Experience or teaching early reading and phonics * Experience of teaching the full range of National Curriculum subjects * Able to demonstrate outstanding teaching and excellent progress for all children of all abilities * Experience of planning & teaching towards SEN support plan/EHCP targets * Proven ability to manage behaviour both within class and throughout the school. | * Experience of developing a subject/curriculum area/initiative within the school * Experience of working with and developing links with the community * Experience of collaboration with other schools to enhance expertise | * Letter of application * Interview |
| * **Knowledge & Understanding** |  |  |
| * Knowledge and understanding of the breadth of subjects across the KS1 & 2 National Curriculum * Confident use of ICT to record, report & communicate * Understanding of teaching, learning and assessment strategies to support successful outcomes for all learners, ensuring they fulfill their potential * The ability to use the above strategies to set achievable targets for individual pupil progress * Confident in meeting the learning needs of a wide range of abilities, including children with SEND * Up to date knowledge & understanding of the current national education agenda * Understanding of relevant equal opportunities, health and safety and safeguarding guidance and legislations, and with commitment to keeping up to date with changes in legislation affecting schools. * Knowledge of the regulations around safeguarding and how to address any issues that might arise * Understanding of how different children learn and an ability to build relationships and engage all types of learners | * Particular interest and expertise in a curriculum/subject area * Confident with computing and digital technologies | * Letter of application * Interview * Lesson observation |
| * **Communication Skills** |  |  |
| * The ability to communicate clearly and take into account, where appropriate, the views of others * Commitment to maintaining confidentiality at all times | * Experience of communicating effectively with parents and carers * Experience of effective communication with teaching assistants | * Letter of application * Interview * Lesson observation |
| * **Self Management Skills** |  |  |
| * Ability to plan time and organise work effectively * Be self-motivating and set personal goals |  | * Letter of application * Interview |
| * **School Ethos** |  |  |
| * Commitment to safeguarding and equality * An ability & commitment to develop and maintain the ethos of the school * Be fully committed to ensuring a wholly inclusive setting * Have high expectations for children’s attainment and progress * Ability to Evidence of excellent working relationships with colleagues * Ensure that the school atmosphere is welcoming and that parents are encouraged to take an active part in the life of the school and their child’s education | * Ability to support and help develop a vision for high quality education that promotes development of life skills as well as fulfilling academic potential | * Letter of application * Interview |
| * **Personal Attributes** |  |  |
| * Ability to reflect and self-question * Adaptability to changing circumstances & ideas * Energy and passion * Trustworthy, fair and kind * Demonstrates commitment, reliability and integrity * Be able to demonstrate emotional resilience in working with children and colleagues * To be a good role model to motivate and inspire children, staff, parents, governors and the wider community * Approachable, honest and have a good sense of humour | * Specialist subject/wider curriculum skills | * Letter of application * Interview * Lesson observation |

This job description may be amended at any time in consultation with the postholder.

**Last review date:** April 2024

**Next review date:**

**Headteacher/line manager’s signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Postholder’s signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_