**Queen Mary Avenue Infant and Nursery School**

**Job Description** - **Class Teacher**

**INTRODUCTION**

* You are required to carry out the professional duties of a schoolteacher as set out in the School Teachers Pay and Conditions document.
* The post holder will be expected to work in accordance with the aims, values and policies of the school and the Local Authority.

**PRIMARY OBJECTIVES OF THE POST**

* To teach full time, to the high standard expected by the Senior leadership team (Head and Deputy), Governors and the community served by the school.

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**RESPONSIBILITIES AND RANGE OF DUTIES**

* To be responsible to the Headteacher or any representatives.
* To manage and lead a curriculum area following school policy if required.
* To maintain high standards of behaviour among pupils whilst safeguarding their health and safety during activities which take place within and outside school.
* To support and manage other adults required to work under your direction, for example teaching assistants.
* To attend staff meetings, parents evenings and school training days as requested by the Headteacher.
* To participate in procedures for implementing the school’s Performance Management policy.
* To perform professional duties in accordance with any directives reasonably given by the Headteacher.

**TEACHING AND CARE**

* As a classroom teacher plan, prepare and teach to meet the educational needs of all children assigned in accordance with the National Curriculum and policies of the school.
* To mark pupil work in accordance with the marking policy of the school.
* To be aware of individual needs within the classroom, both educational and pastoral.
* To identify and support accordingly, pupils with special needs, including more able children, in liaison with other school staff and professional from external agencies.
* To take part in the assessment of pupils within the school in accordance with statutory guidelines and school policies.
* Provide guidance on the social and personal development of children and undertake pastoral care of pupils.
* To have high expectations and to create a learning environment of high quality and organisation.
* To co-operate with other members of staff, work as part of a team with professionalism, to achieve the overall aims and objectives of the school.
* To liaise with parents and keep them informed about their child’s education and progress in line with school policy.
* To ensure the safety of children in the school, including emotional and physical well-being and freedom from bullying.

**PROFESSIONAL DEVELOPMENT**

* + To review personal teaching methods and programmes of work in line with school development.
	+ To undertake, as necessary or required, training to ensure continued professional development