



**Location:** Brookfield Community School, Chatsworth Road, Chesterfield, Derbyshire

**Salary:** The Redhill Academy Trust Pay Scale, Band 5, Scale Point 28 (**Pay Award Pending**)

**Hours of work:** 10 hours per week, term time only + 2 weeks in summer holidays

**Responsible to:** Site Manager

**Post objective:** A member of a team of cleaners to undertake cleaning of the school buildings and facilities in order to maintain a high standard of cleanliness and hygiene.

### Main Duties and Responsibilities:

- To maintain all areas of the School buildings in a clean, tidy and hygienic condition. This will involve cleaning, washing, sweeping, mopping, dusting, washing up, polishing and vacuum cleaning of designated areas to the required standard.
- Use powered equipment (scrubbing/buffing machines, wet machines, vacuum cleaners) ensuring that cleaning machinery and other equipment is operated appropriately and in a safe manner.
- Emptying litterbins etc. and removing waste to designated areas.
- Cleaning of toilets and washrooms to the required standard where allocated and ensuring cloakrooms are stocked with soap, towels etc.
- Spray cleaning, scrubbing floors and re-sealing with polish.
- Cleaning of working surfaces and other furniture as directed.
- Clearing up after flooding and/or and other emergency cleaning.
- Undertake any other duties which might reasonably be expected by the Site Manager/Cleaning Supervisor.

### Working Environment

- Physical demands will be commensurate with general cleaning duties.
- There will be some exposure to dust, dirt and unpleasant conditions e.g. cleaning toilets.
- There will be regular low noise from machinery.
- There is some exposure to risk when the post holder is required to operate machinery (e.g. use of and some exposure to hazardous chemicals such as industrial cleaning materials)

- The post-holder will encounter members of the public, visitors to the School, contract staff, students etc.

### Personal Qualities

- An experienced cleaner with a good standard of knowledge of cleaning programmes and security issues.
- Pride taken in achieving an excellent standard of work.
- Helpful and friendly manner.
- Ability to communicate well with other staff.
- Ability to organise your own work.
- Ability to work on your own initiative and as part of a team.
- High level of punctuality and attendance.

### General

- A working knowledge of Health and Safety at Work Act and COSHH regulations is desirable.
- Ability to work additional hours and outside of normal working hours when necessary.

### Support to School:

- Promote and safeguard the welfare of children and young persons you come into contact with
- Be aware of and comply with policies and procedures relating to safeguarding and child protection, health and safety, security, confidentiality, data protection, GDPR and report all concerns to the Designated Safeguarding Lead
- Attend all training sessions required as a member of staff
- Any other duties commensurate with the grade

This role involves working in regulated activity with children and an enhanced DBS clearance is required for this position.

