

## Person Specification

|                   |                          |
|-------------------|--------------------------|
| <b>JOB TITLE:</b> | <b>Cleaner in Charge</b> |
| <b>DATE:</b>      | <b>December 2024</b>     |
| <b>STATUS:</b>    | <b>Final</b>             |

| <b>CRITERIA</b>  | <b>Essential/<br/>Desirable</b> | <b>Application</b> | <b>Interview</b> | <b>Vetting<br/>Checks</b> |
|--|---------------------------------|--------------------|------------------|---------------------------|
| <b>Knowledge and qualifications</b>  |                                 |                    |                  |                           |
| 1. NVQ/BICS qualification relevant to the role or committed to work towards              | E                               | ✓                  | ✓                | ✓                         |
| 2. Working knowledge of health and safety relevant to the role                           | E                               | ✓                  | ✓                |                           |
| 3. Understands the use of cleaning equipment / machinery                                 | E                               | ✓                  | ✓                |                           |
| <b>Experience</b>  |                                 |                    |                  |                           |
| 4. Delivering to required standards  | E                               | ✓                  | ✓                |                           |
| 5. Experience of working within an educational environment                               | D                               | ✓                  | ✓                |                           |
| 6. Experience in managing a team   | E                               | ✓                  | ✓                |                           |
| 7. Experience in premises security   | D                               | ✓                  | ✓                |                           |
| <b>Skills and competencies</b>   |                                 |                    |                  |                           |
| 8. Ability to work as part of a team by leading and motivating                           | E                               | ✓                  | ✓                |                           |
| 9. Excellent organisational skills   | E                               | ✓                  | ✓                |                           |
| 10. Ability to prioritise workload of self and others effectively                        | E                               | ✓                  | ✓                |                           |
| 11. Able to follow instructions and procedures and work independently on own initiative. | E                               | ✓                  | ✓                |                           |

|   |   |   |   |   |
|---|---|---|---|---|
| 12. Establishes and maintains good relationships with others  | E | ✓ | ✓ |   |
| 13. Self-motivated and able to work to fixed deadlines  | E | ✓ | ✓ |   |
| 14. Customer focused  | E | ✓ | ✓ |   |
| 15. Excellent attention to detail   | E | ✓ | ✓ |   |
| 16. Ability to safeguard and promote the welfare of children including motivation to work with children, forming and maintaining appropriate relationships and personal boundaries with children and young people, emotional resilience in working with challenging behaviours and attitudes to use of authority and maintaining discipline | E | ✓ | ✓ | ✓ |
| <b>Other</b>  |   |   |   |   |
| 17. No disclosure about criminal convictions, barring or misconduct that is considered to make the candidate unsuitable for this particular role  | E | ✓ | ✓ | ✓ |
| 18. No concerns about medical fitness or attendance that is considered to make the candidate unsuitable for this particular role  | E |   |   | ✓ |
| 19. Embraces and displays the NEAT values: aspirational, collaborative, inclusive, innovative, has integrity, responsible   | E |   | ✓ | ✓ |