Job Description: Cleaner

Twynham Learning

Post Details

School/setting: Poole High School
Post type: Support Staff
Grade/Pay Level: Grade 1
Responsible to: Cleaning Manager

Main Purpose
To undertake general cleaning duties to provide a clean, hygienic and safe environment for teaching and other school activities.

Duties and Responsibilities
• To clean the designated route to an acceptable standard, defined by the cleaning manager/supervisor within the allocated time. • To use all cleaning materials and equipment in a safe and proper manner and in accordance with any instructions and specifications provided and following COSHH regulations. • Ensure all cleaning materials and equipment are stored securely at all times. • To observe health and safety and security requirements • To maintain good working relations with other school staff and co-operate with reasonable changes to daily work routines to assist the smooth operation of the school. • To ensure that work undertaken complies with stated requirements and undertake appropriate training, as required. • Partake in deep clean periods during the school holidays as requested by the cleaning manager.

Safeguarding Duties and Responsibilities
• Promoting and safeguarding the welfare of children and young people in accordance with the school's Safeguarding and Child Protection policies.

Other Duties
• All Twynham Learning staff may periodically be expected to carry out tasks and duties within their area of competence that are not listed herein, as directed, to meet the needs of the trust. The particular duties and responsibilities may vary from time to time.

Twynham Learning Attributes for all Staff	
Ambition for excellence	Inclusiveness
Professionalism	Positivity
Humility	Community-mindedness
Championing change	Being collaborative

Qualifications, Knowledge, Skills and Attributes Required
Essential: • Flexible approach to work • Reliable and punctual • Good communication skills • Good general fitness • Enjoy working as part of a team • Polite, courteous and approachable

Notes
• This job description may be amended at any time in consultation with the postholder.

Glossary
Explanations of any abbreviations or jargon contained in this job description can be found in our Twynham Learning Glossary.