

Person Specification

This table lists the essential and desirable requirements needed in order to perform the job effectively.

Candidates will be shortlisted based on the extent to which they meet these requirements.

Essential: Requirements without which the job could not be done.

Desirable: Requirements that would enable the candidate to perform the job well.

Evidence: **A** = Application Form, **I** = Interview, **R** = Reference.

	Essential I	Desirable	Evidence
Qualifications and Professional Development			
Literate - Able to read and understand instructions	X		A
Numerate - Able to deal with simple calculations and timesheets	X		A
Experience			
Working with children		X	A
Working as part of a team to achieve objectives		X	A / I / R
Knowledge of cleaning machines and materials.		X	A / I
Professional Knowledge and Understanding			
Knowledge of cleaning machines and materials.		X	A
Working knowledge of COSHH and the safe use of cleaning chemicals within an education environment		X	A
Personal Skills and Attributes			
Ability to have positive interactions with adults and children of all ages	X		A / I
Able to maintain confidentiality at all times about school issues, within school and in the wider community	X		A / I / R
Capable of lifting/ carrying goods and furniture with assistance where necessary.	X		A
Other			
A willingness to promote the ethos of the school	X	X	A
Commitment to the School's Equal Opportunities Policy and Acceptance	X		A

