

Job Description

Cleaner

Cidari Multi Academy Trust
Warton St Paul's Church of England Primary Academy
Salary: NJC Pay Scale Grade 2 Scale 2 (£24,413fte)
Reporting to: Site Supervisor
Deployed by: Site Supervisor

Prepared by:	Louise Gregson	Approved by:	Matt McIver
Prepared on:	8 th April 2025	Approved on:	25 th April 2025
Reviewed by HR:	Laura Wright-Dixon	Permitted use:	All Cidari Academies
Reviewed on:	24 th April 2025	Applicable Terms	The Green Book

The appointment is subject to the conditions of service for support staff employed by Cidari Multi Academy Trust, which are based on the National Joint Council (NJC) for Local Government Services (Green Book), along with any locally agreed variations, and all relevant employment legislation. In carrying out their duties, all staff are expected to consult, where appropriate, with the Trust, the Local Authority, the Diocesan Authority, the Local Governing Committee, colleagues, pupils, and parents.

A. The Core Purpose of the Cleaner

The core purpose of the cleaner is to undertake duties to maintain a high standard of cleanliness within the school, as directed.

B. Key Responsibilities

- Undertake cleaning of all allocated areas in line with specified standards and as directed.
- Operate/use domestic and industrial cleaning equipment and materials, following appropriate training.
- Responsible for storing allocated equipment and materials safely and securely.
- Perform duties in line with health and safety regulations (COSHH) and take action where hazards are identified, report problems with equipment and serious hazards to line manager immediately.
- Handle cleaning materials in line with COSHH regulations.
- Collect and dispose of waste.
- Refill and replace soap, towels and other consumables.
- Adhere to safeguarding procedures.





- Undertake specialised cleaning programmes during school closures or other designated periods.
- Demonstrate cleaning duties to new or less experienced staff.

The post holder may reasonably be expected to undertake other duties commensurate with level of responsibility that may be allocated. It is the responsibility of the post holder to comply with Health and Safety and Equal Opportunities at all times.

The successful applicant will be required to safeguard and promote the welfare of children and young people and must demonstrate a clear commitment to this at all times. The cleaner is expected to work in line with academy and Trust safeguarding policies and procedures and support a culture of vigilance, ensuring that all pupils feel safe, respected and valued.

This job description forms part of the contract of employment for the appointed individual. It reflects the role as it stands at the present time and may be reviewed in consultation with the postholder in the future. The appointment is subject to the current conditions of employment relevant to the post, along with any other applicable legislation and guidance.