

## Disclosure and Barring Service (DBS) Privacy Policy Applicant Declaration

Disclosure and Barring Service require all applicants applying for a Disclosure and Barring Service Enhanced / Standard check to sign the below declaration from 25<sup>th</sup> May 2018.

DBS applications received by BTLS Payroll and Recruitment Services cannot be processed without the required declaration. Declarations must be enclosed with the DBS application form to ensure there is no delay in processing.

I have read the **Standard/Enhanced Check Privacy Policy** for applicants <https://www.gov.uk/government/publications/dbs-privacy-policies> and I understand how **DBS will process my personal data and the options available to me for submitting an application.**

**DBS Application Number** F01  
(Found on the front of the application)

**Applicant Name** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_