



# BARLBOROUGH PRIMARY SCHOOL APPOINTMENT OF CO-HEADTEACHER

## Information for Candidates

Barlborough Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

<b><u>Date of Appointment</u></b>	January 2025
<b><u>Salary</u></b>	Group 2 Individual School Range L14 – L20
<b><u>Estimated Number on Roll</u></b>	199
<b><u>Teaching Establishment</u></b>	Headteacher + Deputy + 6.83 Teacher
<b><u>Head teacher commitments</u></b>	Nil
<b><u>Management Structure</u></b>	0.6 Co-Headteacher, 0.4 Co-Headteacher + Deputy Headteacher + 1.2 (FTE) TLR

### **Support Staff**

<b>Job Description</b>	<b>Hours</b>	<b>Posts</b>
School Business Officer	<b>22.5</b>	<b>1</b>
School Business Assistant	<b>22.5</b>	<b>1</b>
Teaching Assistants (General)	<b>313.75</b>	<b>14</b>
Teaching Assistants (SEN)	<b>16.16</b>	<b>3</b>
Senior/Midday Supervisors	<b>43</b>	<b>7</b>

### **Location**

The school is located within half a mile of junction 30 of the M1 with excellent access to Sheffield, Chesterfield and Worksop.

### **Accommodation**

The school is surrounded by a large playground which includes climbing apparatus for pupils of all ages. The main listed building is more than 100 years old but remains in remarkably good condition and consists of five classrooms, a hall (which also serves as the dining room and positive play area), toilets, cloakrooms, staffroom and office. Just a few yards from the main building, a more recent structure contains four classrooms and offices. A major bonus for the school is the close proximity of a large, multi-purpose playing field

Outdoors there is a hard surface play area and small school garden

Midday meals are served on the premises by the Derbyshire County Council Catering Service.

### **OFSTED Inspection**

The school was inspected in 2019 and was judged to be a 'Good' school.

### **Financial Budget**

The school's basic school budget for this financial year is £943,158.

### **Community**

Barlborough Primary School has a dedicated and supportive PTA made up of parents, staff and Governors who are all truly invested in the school's progress and development. Just this academic year they have raised over £1300 to equip all years with science equipment, contributed £500 to the Y6 Prom and leavers' gifts and organised fun and inclusive events for all the children.

### **Applications**

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

### **References**

Open testimonials are not accepted for this post, and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

### **Security Checks**

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

**Interviews** It is intended that interviews will take place on 26 and 27 September 2024

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team via [Headship.recruitment@derbyshire.gov.uk](mailto:Headship.recruitment@derbyshire.gov.uk) or on 01629 539455.

The Governors will be advised by a Local Authority HR Consultant and Senior Advisor for School Improvement.

**Closing Date:** Wednesday 11 September