

Job Description

TITLE: Multi-Sensory Support Worker

GRADE: Scale 9

REPORTS TO: Group Sensory Support Manager

HOURS: Contracted for 35 hours per week.

Purpose of the Role

- To provide sensory support to facilitate full access to the curriculum for DPH/VI/MSI students through direct and indirect support.

Key Responsibilities:

- To facilitate full access to the curriculum for DPH/VI/MSI students through direct and indirect support, according to individual need.
- Use appropriate DPH/VI/MSI strategies, tools and aids to enable and develop knowledge and learning to take place. Providing a range of BSL/SSE/Voiceover/Lip speaking, Manual or Electronic notetaking, Language Modification, Scribe, Braille, Assistive Technology and Guiding.
- To prepare or modify materials/resources specific to the student's individual sensory needs and to advise and train tutors in the process. Liaise with tutors to ensure the provision of modified materials prior to the lesson.
- To support and promote student's independence through access to the curriculum, Assistive Technology, mobility and life skills.
- To facilitate successful student transition into the college environment, supporting integration and interaction between student, staff and peers.
- To promote the Sensory provision and to participate in the delivery of DPH/VI/MSI awareness training, through individual guidance or staff training sessions.
- Provide communication/mobility support on external trips/events, work experience, college open events, parent evenings, Student Awards and enrichment activities.
- Act as an advocate on behalf of the student, with their consent, as and when appropriate.
- Attend and contribute to student reviews, EHCP Annual Reviews, assessment meetings and team meetings.

- Undertake administrative duties, ensuring all student records are accurate and up to date.
- To adhere to relevant staff policies and the college's professional code of conduct and to always perform your duties in a professional manner being mindful of confidentiality as appropriate.

In common with other support:

- All term-time staff are required to return to work on the Monday before GCSE results are released in August; this date is approximate and should be checked before making any commitments. No annual leave is to be booked during the enrolment period, and all staff will be expected to support enrolment activities throughout this time.
- All staff are expected to support exam invigilation and will be required to cover up to three exams per year, **excluding** GCSE exam support.
- Completion of two open evenings, or one Saturday open day, will be required across the year. These hours are provided in lieu of the additional Christmas holiday days granted to staff who have undertaken these open day commitments.

In common with all other Staff:

- To support and deliver the College's value and strategic intent.
- Ability to follow HR policies and practices within business support functions, with a strong commitment to diversity, equality and inclusion and to ensuring fair and inclusive outcomes for all staff
- Proven ability to deliver services and support to culturally and ethnically diverse communities, contributing to an inclusive college environment.
- To take responsibility for one's own professional development and participate in relevant internal and external activities.
- To implement the College's safeguarding policies and practices.
- To uphold your health and safety responsibility in line with the College's Health and Safety policy.
- To undertake any other duties commensurate with the grade and responsibilities of the post which may be required from time to time.

Additional Information:

Safeguarding Statement

The College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Criminal Convictions, DBS & Ongoing Disclosure

This role requires an Enhanced DBS check. Applicants must declare any unprotected convictions. During employment, the post holder must report any new relevant convictions, cautions, or police involvement in line with safeguarding requirements.

Equality, Diversity & Inclusion

The College is committed to equality of opportunity and inclusive practice. We welcome applications from all sections of the community and expect all staff to uphold anti-racist, inclusive and respectful behaviours.

Review of Job Description

This job description will be reviewed regularly to ensure it remains an accurate reflection of the duties and responsibilities of the post holder and continues to meet the needs of the College.

Person Specification –**Education & Qualifications**

- GCSEs (or equivalent) in English and Maths
- Basic literacy, numeracy and IT skills
- Minimum Level 3 certificate in British Sign language qualification (Working towards Level 3 would be considered)
- Recent experience of working with people with sensory loss' in an education setting.
- Good standard of education especially in English and Maths (GCSE Grade C or above equivalent) and IT.
- Awareness of additional learning needs associated with a hearing impairment and visual impairment, and the social and emotional difficulties that can occur.
- To have good knowledge and understanding of various in class support strategies, and to then apply these in an in-class support setting.
- Understand the challenges faced by students in an inner-city college context.
- Ability to work collaboratively with colleagues as a member of the Supported Learning Team and other teams as appropriate.
- Excellent interpersonal and communication skills.
- Ability to liaise effectively with others inside and outside of the college.
- Commitment to on-going professional learning and development.
- Awareness of Health & Safety procedures and willingness to undertake training.

Professional Responsibilities, Values & Commitments

- Demonstrates a commitment to safeguarding and promoting the welfare of children and vulnerable adults, in line with statutory duties and college policies.
- Upholds inclusive values by supporting **stakeholders** from diverse backgrounds through fair, respectful, and unbiased practice.
- Maintains a safe working environment by following health and safety legislation, risk management procedures, and College guidance.
- Understands and applies confidentiality and data protection principles when handling information.
- Shows a commitment to continuous professional development and ongoing learning relevant to the role.
- Acts as a positive role model, demonstrating professionalism, integrity, reliability, inclusive practice, and anti-racist behaviours that reflect the College's values and expectations.