



Crispin School

Aspiration - Compassion - Excellence

Cover Assistant

To start as soon as possible, permanent contract

08:15 – 15:10 less 40 minute break (6.25 hours per day), Monday to Friday term time plus five training days / twilight sessions (31.25 hours per week).

Salary Range: Grade 12, points 12-19 (£28,598 - £32061) per year. Full time / all year round equivalent, actual starting salary £20,959 per year.

As a member of support staff at Crispin, employed by the Wessex Learning Trust, you will be enrolled in the Local Government Pension Scheme. In addition to your own contribution to the pension scheme we also currently contribute 24.4% of your gross pay into the scheme.

We are looking for a committed and supportive Cover Assistant to join our highly successful team. As Cover Assistant your role will be to support the cover process for the short and long term absence of teaching colleagues. You will be part of our Cover Team led by the Cover Manager and supported by the Assistant Headteacher (Curriculum) and we have a number of colleagues who regularly provide support at Crispin. You will have a full programme of induction.

To apply for this position, please complete a teacher application form, (available on The Wessex Learning Trust website), together with a letter of application for the attention of the Acting Headteacher, Mr Lee Cornwall. Your letter should be no more than two pages, detailing your experience to date and why you are the best candidate for the position. Completed applications should be returned by email to the Headteacher's PA, Mrs Hannah Herbert HHerbert@crispinschool.co.uk

Closing date for this post: 09:00 Monday 15 December 2025.

Supported by the Partnership Board, our staff work hard to deliver a rich and challenging curriculum to prepare young people for the next stages of their education and careers.

It is an exciting time to join the Wessex family as we grow, we can offer:

- Professional induction, training and continued professional development opportunities.
- Extended Leadership and other opportunities to develop your career.
- Excellent collaboration across Trust Schools, extensive learning communities and specialist subject leads, to enhance the learning of our young people and enhance your development.
- Staff benefits including reduced leisure centre membership and cycle to work scheme.
- A staff assistance programme with a specialist provider, CareFirst who provide a 24/7 free phone helpline, or face-to-face counselling for every employee in the Wessex family.

The Wessex Learning Trust is committed to safeguarding young people and promoting the welfare of children, and all staff appointed will undergo online checks and be required to undertake an enhanced Disclosure and Barring Service Check. This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent spoken English is an essential requirement of the role.



Part of the
Wessex Learning Trust

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E: office@crispinschool.co.uk | **W:** www.crispinschool.co.uk | **T:** 01458 442714

Acting Headteacher: Lee Cornwall