

COVER INSTRUCTOR

32.92 hours per week, plus 1 training day a year of 6.5 hours.
Term-time only (37 weeks per annum).

Scale 5, points 23 – 28 £34,206 - £39,089 per annum full time equivalent

**Pro-rata actual salary 74.49% of FTE = £25,480
- £29,117 pa**

Our preferred hours are Monday – Friday 8.30am to 3.40pm,
however these are negotiable.

To start February 2025

As a Cover Instructor, you will support the learning of students to ensure their achievements are outstanding. When teachers are absent, you will deliver lessons prepared by teachers. In areas of expertise, you will also plan and deliver lessons, usually to small groups but also to whole classes when needed, under the guidance of a teacher.

A full programme of induction and continued professional development is also provided to ensure you are confident in fulfilling this role and to enable further professional development. This is therefore an ideal role for a confident person, or for someone who wishes to pursue a future career in teaching. Above all, you will need to be resilient and dedicated to the wellbeing of our students.

Cover Instructor's usually work 37 weeks a year (term-time only) in school supporting our students and, other than one day's training a year, benefit from all Federation school holidays.

We have superb facilities throughout, with purpose-built laboratories offering excellent teaching resources and access to numerous iPads, laptops and computers; the College is able to offer a truly exceptional technology-led learning environment.

Catmose College is part of the Rutland and District Schools' Federation which consists of Catmose College, Catmose Primary and Harington School. This provides wider opportunities for staff and gives a broader experience of working across the different organisations.

This is a fantastic opportunity to join a strong and supportive team within a high-performing Federation, with exciting opportunities for further professional development and promotion for successful applicants.

Staff are able to enjoy many additional benefits that come as part of working within the Federation. These include, amongst others:

- A commitment to continued professional development.
- Priority admission for children of staff to the College and Primary.
- Outstanding facilities.
- A broad range of opportunities to engage in extracurricular trips and activities.
- Highly rated average final salary Government Pension Scheme.
- A subsidised restaurant, refectory and orangery.
- Complimentary lunch on staff training days.
- Cycleshare scheme salary sacrifice for bike purchases.
- Free parking.

We are committed to being an inclusive employer and welcome applications from candidates looking for a variety of flexible working arrangements.



If you have any questions regarding the role, please contact Claire Pugh (Vice Principal), who may be contacted via email cpugh@catmosecollege.com.

The Federation is committed to safeguarding and promoting the welfare of all students in our care and expects all staff to share this commitment. We provide safeguarding training to all staff on an annual basis, and all staff are responsible for ensuring safeguarding, health and safety policies are implemented in line with Federation policy and current legislation. Please familiarise yourself with our Safeguarding Policy, available online at www.rutlandfederation.com/policies.

This position advertised is a 'regulated position' which means it will involve regular contact with children and young people; under the Safeguarding Vulnerable Groups Act 2006 it is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children. This position is also 'exempt' from the Rehabilitation of Offenders Act 1974.

HOW TO APPLY

Application forms and information are available online at www.rutlandfederation.com or by emailing office@rutlandfederation.com.

- You should write a letter of application on no more than 2 sides of A4.
- You should complete all sections of the application form.
- On the form clearly state the names, addresses, telephone numbers and e-mail addresses of two professional referees; it is our usual practice to ask for references before shortlisting and always to ask for references before interviews.
- It is a condition of employment that you can provide proof of identity and qualifications gained.
- **Applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service.**
- Further information is within our Staff Recruitment Policy which can be found online at www.rutlandfederation.com/policies

Please note that due to the high number of applications we receive for positions, your application is unlikely to be considered if you do not follow these requirements. CVs are not accepted. The closing date is 9am on Wednesday 15 January 2025. You should send your application to Stuart Williams, Executive Principal, Catmose College, Huntsmans Drive, Oakham, Rutland, LE15 6RP. Applications can also be emailed to office@rutlandfederation.com.