



Advert

Cover Manager

Key base: The Newbridge School

with the flexibility to work in other schools within the MAT as required.

Term-time

37 hours per week, 40 weeks per year

Permanent post

Grade 8 - £22,185 – £24,495

(FTE 87.2% - Actual annual gross salary £19,345 - £21,360)

An exciting opportunity has arisen for a Cover Manager to join our expanding school. A development opportunity for someone who has experience in covering lessons and looking for additional responsibility.

The successful candidate will have experience of working as a cover supervisor and will be responsible for the facilitation of cover for absent teachers, planning, organising and monitoring high quality classroom cover.

The new post holder must be well-organised, able to work under pressure, show meticulous attention to detail and enjoys working with young people. Good communication skills and time management are essential. The skill to analyse and access information and data to work out cover arrangements is vital.

The new post holder must be a team player and able to establish effective working relationships with students, department staff, leadership team and outside agencies.

The successful candidate must be able to lead a team of Cover Supervisors.

Within the Apollo Partnership Trust, our Academies passionately believe in giving young people the very best Education and the chance to progress and develop themselves through the wide opportunities we offer. We have high expectations and aspirations for all students and staff within our Trust and we expect excellence throughout.

Beyond the classroom we offer many clubs, activities and opportunities to develop a range of skills, nurture existing talents and offer a chance to try new things; which not only help make new friends but benefit the mind and promote a healthier lifestyle.

Our motto is 'Excellence Through Partnership'. We strongly believe our collaborative approach ensures staff are part of a family of academies, with the highest educational and operational expertise to ensure the very best education, support and guidance to our students across the group.

We are proud of all of our academies. We actively seek to maintain and develop both individual academy identity and characteristics.

The successful candidate will have the opportunity to:

- to work with other local academies and schools
- become part of a thriving, successful and dedicated Multi-Academy Trust
- joining the Trust will allow the successful candidate to have access to extensive staff benefits, details of which can be found: <http://www.apollopartnershiptrust.uk/why-join-us/>

For further details, please email recruitment@apollopartnershiptrust.uk or contact Louise Belton on 01530 834368

Closing date for application: **10:00am on 18 October 2021.**

All completed applications should be emailed to recruitment@apollopartnershiptrust.uk prior to this date and time.

Interviews will take place on a day to be confirmed, during w/c 25 October 2021.

People with disabilities and from ethnic minorities are underrepresented in our staff group.

We welcome applications from suitably qualified/experienced people from these groups.

These posts are designated as a regulated activity and requires enhanced criminal records check for a regulated activity (including a barred list check).

NO AGENCY APPLICATIONS