

**Post: Cover Supervisor**

**Permanent, Full Time, Term Time Only**

**Salary: Grade 7, Points 12 to 19, £27,711 - £31,067 (FTE)**

**Actual salary: £23,835 - £26,722 per annum**

We are seeking to appoint an outstanding Cover Supervisor to join a high achieving, successful and forward-looking team of staff.

As a valued member of the Cover Supervisor team the post holder will work under the direction of the Assistant Principal to provide cover for absent teaching staff at Lees Brook Community School. The role includes overseeing students in the completion of pre-set work and managing student's classroom behaviour.

The post will suit an individual who enjoys working as part of a team and who enjoys working with young people from a variety of backgrounds. Cover Supervisors must demonstrate that they are adaptable to different situations and are able to thrive in a busy, demanding working environment. It is important that Cover Supervisors possess well developed organisational and interpersonal skills to get the very best out of the students at the Trust when working in the classroom.

The position of Cover Supervisor would also suit those candidates who can foresee themselves dealing with students with confidence and a desire to role model positive behaviour for them. The successful candidate will need to evidence their experience of liaising with a variety of people from young people to other professionals, working as part of a team and problem solving in challenging circumstances.

The successful candidate will be committed to the students and academy life and will possess the ability to communicate effectively and be able to raise the standards of learning for all of the students with whom they are required to work.

The growth and development of our Multi-Academy Trust makes this an excellent opportunity to join us, as we seek to serve a growing number of young people across the region.

In return we can offer:

- Archway benefits to include shopping discounts and competitions
- A free and confidential employee assistance programme offering counselling and advice
- Access to a generous pension scheme
- Access to discounted travel schemes
- Cycle to work scheme
- Comprehensive training and support
- Opportunities to develop new skills and progress your career
- Eye care voucher scheme
- Free flu vaccine
- Access to e-learning and development

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to the satisfactory completion of an enhanced DBS check, Barred List check, the receipt of satisfactory references, online searches and any other statutory checks that are required for the post. We are an equal opportunities employer.

For more information about Archway Learning Trust and the vacancy, please visit [www.archwaytrust.co.uk/vacancies](http://www.archwaytrust.co.uk/vacancies). To apply for the role click apply which will take you to the

application form for the post. We would encourage you to refer to the job description and person specification, demonstrating your suitability for the role.

**Closing Date: 2<sup>nd</sup> June 2025**