

## ADVERT

### JOB OVERVIEW

We are looking to appoint an enthusiastic and innovative Cover Supervisor to join our highly successful team of mutually supportive colleagues whose shared purpose is to inspire and challenge all pupils at St Bede's Catholic College. This role would be ideal for a highly organised, flexible and resilient person who can adapt quickly, challenge and support learners of all ages in a range of skills. You will need to be able to adapt to and deliver the plans of a wide range of other teachers and do their best to ensure learners of all abilities make progress in lessons, enjoy their learning and feel happy and safe, meeting the high expectations of our school.

St Bede's has a diverse community of students and we would be pleased to receive interest from applicants of all backgrounds.

### WHY CHOOSE US

St Bede's has a superb reputation locally, within the Diocese and nationally. We are recognised by the Diocese as an Outstanding Catholic school and hold the SEND Inclusion award that recognises our high-quality education for students in SEND. In addition, we hold a Beacon status for Holocaust Education, the Geography Quality Mark and an award from the Incorporated Society of Musicians in recognition of excellence in Music. We have also been recognised for 'Leadership through moral purpose', 'engaging with evidence and research' and for our outstanding results by SSAT. The College has also recently been awarded the Leading Parent Partnership award in recognition of our work with parents and re-accredited as Investor in People.

### WHAT WE OFFER:

- A school that is fully dedicated to developing every child to reach their full potential, irrespective of their ability.
- Collaborative working to support our endeavours to work smarter and achieve an effective balance between home and work.
- A dedicated and friendly team of professionals who are keen to develop and learn.
- Excellent CPD opportunities to grow and development through mentorship and coaching.
- Onsite parking.
- Local Government Pension Scheme
- Members of the DfE Staff Wellbeing Charter
- Cycle to work scheme
- Free use of the college gym

### THE IDEAL PERSON FOR THIS POST WILL BE SOMEONE WHO CAN:

- cover lessons in the absence of the timetabled teacher
- supervise the delivery of the cover work by effectively communicating the work set to students and collect completed work after lesson and returning it to the appropriate teacher
- ensure that the required resources needed in order to effectively deliver the covered lessons are available
- manage the behaviour of pupils whilst they are undertaking set work to ensure a positive learning environment
- respond to any questions from pupils about process and procedures
- deal with any immediate problems or emergencies in accordance with school policy and procedures

If you have the desire and potential to be outstanding and would like to join this exciting place of learning, we would be delighted to hear from you.

The hours of work will be 08.30 – 15.30, Monday to Friday, 30-minute lunch break, term time only, for which the annual salary is St Bede's Grade 8, point 12-18 - £20,295 - £22,483 (FTE £26,421 - £29,269 – pay award pending). *(Part time or job share hours considered for the right applicant)*

Please complete the application form and submit this with a letter outlining your experience and suitability for this role.

***Offers of employment are subject to Enhanced Disclosure and Barring Service clearance, excellent references and medical clearance***