



ACKLAM GRANGE SCHOOL

PERSON SPECIFICATION: COVER SUPERVISOR (GRADE E)



Skills	<ul style="list-style-type: none"> • High standard of interpersonal and oral/written communication skills • Effective use of ICT to promote, support and enhance teaching and learning • Well-developed interpersonal skills to be able to relate well to a wide range of people • Good communication skills 	<ul style="list-style-type: none"> • Good ICT skills for learning and administrative requirements. 	<p>A/I</p> <p> </p> <p> </p> <p> </p>
Person Characteristics	<ul style="list-style-type: none"> • Excellent attendance and punctuality • An enthusiastic approach to working with students • Confidence to manage and supervise effectively whole classes • Ability to work flexibly and respond to developing needs • Reliability and integrity • Positive and optimistic • Humour and resilience 		<p>A/I</p> <p> </p> <p> </p> <p> </p> <p> </p> <p>A/I</p> <p>A/I</p> <p>A/I</p>

Measured by Key:

- A - Application form/Letter
- I - Interview
- Q - Qualifications