Person Specification

Cover Supervisor

|  |  |
| --- | --- |
| TRAINING AND QUALIFICATIONS  | Evidence  |
| Level 2 qualifications in English and Mathematics  | A  |
| Level 3 qualifications  | A  |
| Willingness to participate in professional development  | A I  |

|  |  |
| --- | --- |
| FAITH COMMITMENT/UNDERSTANDING  | Evidence  |
| Commitment to the ethos and development of the Catholic school  | A I R  |

|  |  |
| --- | --- |
| PROFESSIONAL COMPETENCIES  | Evidence  |
| Experience of working to high standards of achievement  | A I R |
| Participation in initiatives linked to improvement  | A I R  |

|  |  |
| --- | --- |
| PERSONAL SKILLS AND ABILITIES  | Evidence  |
| Excellent communication and interpersonal skills  | A I R  |
| Working with others  | A I R  |
| Ability to work to high standards  | A I R  |
| Think creatively to anticipate and solve problems  | I R  |
| Ability to work under pressure in a busy school environment  | A I R  |
| Ability to self-start and show initiative  | I R  |

|  |  |
| --- | --- |
| PROFESSIONAL KNOWLEDGE AND UNDERSTANDING Experience of:  | Evidence  |
| Working as part of a team  | A I R  |
| Showing initiative  | A I R  |
| Working to time-based schedules  | A I R  |

|  |
| --- |
| Key |
| A Application |
| I Interview |
| R Reference |