



Job Description

Cover Supervisor and Sports Practitioner

Job Title: Cover Supervisor and Sports Practitioner

Work Directed By: Cover Officer

Contract Hours: 8.30 am – 4.00pm

Salary: Scale 6 (30,585 – 32,582 depending on experience) FTE

Main Purpose of the Role

- To provide effective classroom supervision as a cover supervisor during staff absence.
- To deliver high-quality sports provision, including leading PE sessions and running extracurricular sports clubs.
- To support SEND and on-site residential pupils in both sporting and academic settings.
- To contribute to the wider life of the school, upholding the school's Christian ethos and values.

Key Responsibilities

- Supervise classes during teacher absence, across the curriculum ensuring continuity of learning and maintaining a positive classroom environment.
- Lead and deliver engaging PE lessons across all year groups, ensuring all students are included and supported, where needed.
- Organise, promote, and run a range of extracurricular sports clubs and enrichment activities.
- Support SEND and residential pupils, adapting activities to meet their needs and promoting inclusive practice.
- Proactively promote positive behaviour and act as a role model for pupils.
- Apply strong behaviour management and coaching skills to motivate and engage students.
- Uphold and follow all health and safety procedures in line with school policy.
- Maintain accurate records and use ICT systems effectively for planning, communication, and reporting.
- Liaise with colleagues, parents, and external agencies as required.
- Assist with the organisation of school sports fixtures, tournaments, and events.
- Participate in ongoing professional development (CPD) to enhance skills and knowledge.
- Demonstrate a flexible, proactive approach, pitching in as needed and adapting to priorities as they arise.



Safeguarding Statement

Davenant Foundation School (Loughton, IG10) is committed to safeguarding and promoting the welfare of children. All appointments will be subject to satisfactory completion of safeguarding checks.

Davenant Foundation School is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.