



## **EXTERNAL**

**Post: Cover Supervisor**

**Hours of Work: Permanent, Full Time, Term Time Only**

**Salary: Grade 7, Points 12 to 19, £26,421 – £29,777 FTE**

**Actual salary: £22,725 – £25,612 per annum**

**A recruitment allowance of £500 (lump sum) will be paid upon commencement of employment, with a further retention allowance of another £500 (lump sum) paid 12 months later (month 13 of employment)**

Thank you for your interest in our recent advertisement for the above position at Archway Learning Trust's Bluecoat Aspley Academy. I have pleasure in enclosing details.

As a valued member of the Cover Supervisor Team, the post holder will work under the direction of the Vice Principal to provide cover for absent teaching staff at Bluecoat Aspley Academy. The role includes overseeing students in the completion of pre-set work and managing student's classroom behaviour. The post will suit an individual who enjoys working as part of a team and who enjoys working with young people from a variety of backgrounds. Cover Supervisors must demonstrate that they are adaptable to different situations and are able to thrive in a busy, demanding working environment. It is important that Cover Supervisors possess well developed organisational and interpersonal skills to get the very best out of the students when working in the classroom.

Archway Learning Trust, previously Bluecoat Academies Trust was formed in April 2014 as a result of the very long and successful history of Bluecoat Academy. We welcomed three further secondary schools in Derby to the Trust in 2021 and opened Bluecoat Trent Academy, a secondary Free School in Nottingham in September 2021.

The Trust now comprises of Bluecoat Aspley Academy, Bluecoat Sixth Form, Bluecoat Wollaton Academy, Bluecoat Beechdale Academy, Bluecoat Primary Academy, Bluecoat Bentinck Primary Academy, The Nottingham Emmanuel School and Sixth Form, Bluecoat Trent Academy, The Long Eaton School, Lees Brook Academy, Alvaston Moor Academy and the Bluecoat SCITT Alliance (School Centred Initial Teacher Training).

The successful candidate will be committed to the students and academy life and will possess the ability to communicate effectively and be able to raise the standards of learning for all of the students with whom they are required to work.

The growth and development of our Multi-Academy Trust makes this an excellent opportunity to join us, as we seek to serve a growing number of young people across the region.

In return we can offer:

- Archway benefits to include shopping discounts and competitions
- A free and confidential employee assistance programme offering counselling and advice
- Access to a generous pension scheme
- Access to discounted travel schemes
- Cycle to work scheme
- Comprehensive training and support
- Opportunities to develop new skills and progress your career
- Eye care voucher scheme
- Free flu vaccine
- Access to e-learning and development

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to the satisfactory completion of an enhanced DBS check, Barred List check, the receipt of satisfactory references, online searches and any other statutory checks that are required for the post. We are an equal opportunities employer.

For more information about Archway Learning Trust and the vacancy, please visit [www.archwaytrust.co.uk/vacancies](http://www.archwaytrust.co.uk/vacancies). To apply for the role click apply which will take you to the application form for the post. We would encourage you to refer to the job description and person specification, demonstrating your suitability for the role.

**Closing Date:** 9am, Thursday 29<sup>th</sup> August 2024

**Interview Date:** w/c 2<sup>nd</sup> September 2024