

CHENDERIT SCHOOL

Person Specification – Cover Supervisor

Key Criteria	Essential	Desirable	Measured by
Education, Qualifications, Training	<ul style="list-style-type: none"> - Level 3 qualification (or equivalent) in relevant subject or significant experience of working with or caring for children of relevant age - Good levels of literacy and numeracy - Experience in the use of ICT - word processing/excel and SIMS usage 	<ul style="list-style-type: none"> - Training in relevant learning strategies, e.g. literacy 	Application Form
Experience	<ul style="list-style-type: none"> - Good organisational and communication skills 	<ul style="list-style-type: none"> - Direct school experience working as a TA or similar - Experience of working with young people aged 11 – 16 - Evidence of working as part of a team 	Application Form Reference
Job Related Aptitude and Skills	<ul style="list-style-type: none"> - Commitment to equality of opportunity, child protection and safeguarding. - Commitment to the Health and Safety of students and staff - Ability to work collaboratively and effectively within a team environment - Ability to promote a positive ethos and role model positive attributes - Ability to work on own initiative and problem solve - ICT literate and ability to use ICT effectively to support learning - Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration and demonstrate concern for their development as learners - Ability to motivate and engage young people - Ability to safely manage classroom activities, the physical space and resources - Ability to remain patient and to be resilient. - Genuine interest in working with young people and in education - The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post 	<ul style="list-style-type: none"> - Awareness of current developments in education - Understanding of the national curriculum - Basic understanding of child development and learning - Displays good written and oral communication skills - Good numeracy/literacy skills 	Application Form Reference Interview
Personal Qualities	<ul style="list-style-type: none"> - Professional approach - Willingness to accept training and develop new skills in key areas of the job - Able to demonstrate discretion, confidentiality and commitment 	<ul style="list-style-type: none"> - Confident manner 	Application Form Reference Interview

	<ul style="list-style-type: none">- Reliable, flexible and good humoured approach- A commitment to diversity and equality in the working relationships and practice- Enthusiasm for working with students- Record of good attendance and punctuality		
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