

## PERSON SPECIFICATION - Cover Supervisor

Method of Assessment (MOA): AF: Application Form I: Interview T: Test or Lesson Observation

	Essential	Desirable	MOA
<b>Qualifications and Professional Development</b>			
<ul style="list-style-type: none"> <li>A minimum Level 3 qualification relevant to the post.</li> <li>At least a GCSE 4-9 in English and Maths (or equivalent)</li> <li>Willingness to undertake further training as required</li> <li>First Aid experience or preparedness to undergo First Aid training.</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>AF</li> <li>AF</li> <li>AF</li> <li>AF</li> </ul>
<b>Experience</b>			
<ul style="list-style-type: none"> <li>Experience of working within a classroom</li> <li>Experience of working with challenging young people and be able to demonstrate a commitment to their improvement.</li> <li>Relevant ICT technical skills and confidence.</li> <li>Experience of providing administration support</li> <li>Experience of working with young people with SEN</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li></li> <li>✓</li> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>AF/T</li> <li>T</li> <li></li> <li>AF/I</li> <li>AF/I</li> <li>AF/I</li> </ul>
<b>Knowledge</b>			
<ul style="list-style-type: none"> <li>Knowledge of the legal and organisational requirements for maintaining health, safety and security of yourself and others in the learning environment</li> <li>Knowledge of strategies to recognise and reward efforts and achievements towards self-reliance that are appropriate to the age and development stage of the young people</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> </ul>	<ul style="list-style-type: none"> <li>AF</li> <li>I/T</li> </ul>
<b>Skills &amp; Abilities</b>			
<ul style="list-style-type: none"> <li>Ability to relate well with young people, parents and other professionals</li> <li>Ability to teach across a wide range of subjects</li> <li>Ability to work independently, use initiative and solve problems.</li> <li>Ability to work cohesively in a successful team.</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li></li> </ul>	<ul style="list-style-type: none"> <li>AF/T/I</li> <li>AF/T</li> <li>AF/T</li> <li>I/T</li> </ul>
<b>Other</b>			
<ul style="list-style-type: none"> <li>A commitment to communicate and involve parents and young people in the work of the school</li> <li>An awareness and understanding of, and commitment to, equal opportunities</li> <li>An awareness of the issues involved in the education of sick young people or a willingness to learn what they are.</li> <li>Flexibility to work on different sites as required</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li></li> </ul>	<ul style="list-style-type: none"> <li>I/T</li> <li>AF/T</li> <li>AF/T/I</li> <li>AF</li> </ul>

**James Brindley is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

Please be aware that this post is subject to an enhanced DBS clearance check and any offer of employment is made conditional of this. You will also be required to register and pay for the DBS update service and ensure that documentary evidence is produced to ensure annual compliance and updates. You will also be required to provide written consent for the employer to access this information at any time.



This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

James Brindley Academy undertake to make any "reasonable adjustments" to a job or workplace to counteract any disadvantages a disabled person may have.

