

PERSON SPECIFICATION

Cover Supervisor

| Category | Essential | Desirable | Method of Assessment |
|---------------------------|--|---|--|
| Qualifications & Training | <ul style="list-style-type: none"> A good level of education including GCSE levels A – C in English and Maths or equivalent | <ul style="list-style-type: none"> Further qualifications in English and Maths. Education up to A level or equivalent. | Application (Qualifications to be shown at interview) |
| Experience | <ul style="list-style-type: none"> Experience of working in a school setting | <ul style="list-style-type: none"> Previous Cover Supervisor position or Teaching Role | Application Interview Reference |
| Expertise | <ul style="list-style-type: none"> Adaptability to deliver work across the full range of subjects Good communication skills – able to explain clearly to pupils what they have to do and to deal with any queries, misconceptions or misunderstandings effectively ICT competency, such as the use of Interactive White Boards The ability to work under own initiative Effective time management skills, which allow set activities to be completed at an appropriate pace The ability to implement the school's strategies on behaviour management | | Application Interview Reference |
| Personal Qualities | <ul style="list-style-type: none"> The clear ability to relate to young people age 9 – 13, including the management of any challenging behaviour and the desire to motivate learners to achieve the highest possible standard A willingness to accept in-school support to help with the delivery of work prepared by the absent class teacher Willingness to attend further professional development opportunities A desire and commitment to be wholly involved in promoting a positive image of the school in sympathy with its foundation status The ability to work under pressure with enthusiasm, commitment and humour High standards of personal appearance and performance | | Application Interview Reference |