



# Kingsthorpe College

## Cover Supervisor



## Person Specification

The Orbis Education Trust is an expanding sponsor of academies. It is run and led by a highly skilled and experienced team of educationalists. It works in collaborative partnership with the Local Governing Body and the Headteacher. The Trust and Governing Body of Kingsthorpe College are committed to safeguarding and promoting the welfare of children and young persons and ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS).

	Essential	Desirable
Qualifications and Experience	A Level education or qualified by experience  High level of literacy and numeracy  A record of recent personal training or development  Experience of working as part of a team	Education to degree level in a relevant secondary curriculum subject  OR  NVQ Level 3 or equivalent  Experience of working in a school or educational establishment
Knowledge	An interest in education  Knowledge and understanding of the barriers to learning faced by young people  Knowledge of behaviour management strategies	Knowledge of schools and issues relating to education  Knowledge of specific curricular areas  Knowledge and understanding of safeguarding issues
Skills and Abilities	Excellent communication skills and the ability to relate well to staff and students  Ability to safely manage classroom activities and learning resources  Ability to manage time effectively and work without close supervision  Ability to work under pressure and on own initiative	Knowledge of Office365 applications, particularly Microsoft Teams

	<p>Able to work constructively as part of a team, understanding school rules and responsibilities</p> <p>Sound organisational skills and good IT skills</p>	
Personal Characteristics	<p>Able to work well under pressure with the confidence to supervise a class independently</p> <p>Understanding of the importance of confidentiality</p> <p>Professional appearance, conduct and demeanour</p> <p>Committed to participation in further training and development</p> <p>Adaptability and openness to change</p> <p>Willingness to be involved in the wider life of the College community</p> <p>Proven record of attendance and punctuality</p>	A sense of humour
Written Application	A well-constructed, legible application	
Equal Opportunities	An understanding of issues regarding equal opportunities for all	Examples of good practice from their own experience
Criminal Record Check	Provide information to process full Disclosure Barring Service disclosure.	