
	<p style="text-align: center;">Oldbury Wells School Bridgnorth Shropshire WV16 5JD</p> <p style="text-align: center;">Telephone Number 01746 765454</p>	
---	---	---

## Cover Supervisor

**Contract:** Permanent

**Salary:** Grade 6, SCP 7 – 11 (£11.59 - £12.47 per hour, depending on SCP point)

**Hours:** 27.5 hours per week, Term Time only (43.60 weeks)

**Start date:** September 2023

### Job Advert

The TrustEd CSAT Alliance is a multi-academy trust based in Shropshire consisting of five secondary schools and four primary schools and is committed to raising pupils' aspirations so that all young people reach their fullest potential and achieve the success they want for themselves.

We are looking to appoint a Cover Supervisor who will work under an agreed system of supervision, to supervise whole classes during the short-term absence of the class teacher under the guidance of teaching/senior staff, including implementing work programmes, managing student behaviour, and assisting students in relevant activities in line with the school's policies and procedures. The role will require the post holder to supervise work that has been set by the teaching staff, and to provide feedback to students in relation to progress and achievement. The role will be flexible to include supporting individual or groups of students and assisting specific departments with routine administrative tasks. A comprehensive induction programme and training will be provided.

We are seeking an individual who has:

- Experience of working to support children's learning gained in a relevant environment
- Demonstrate an organised and positive approach to students to encourage their learning
- Well-developed interpersonal skills to be able to relate well to a wide range of people
- Work constructively as part of a team whilst being able to demonstrate initiative

The post will require the successful applicant to be self-motivated, have good communication and organisational skills, a friendly manner and able to work under pressure.

### How to apply

Full details of the role and application process are available from the School's website [www.oldburywells.com/our-school/vacancies](http://www.oldburywells.com/our-school/vacancies)

For further details of this vacancy and application form please contact the Headteacher's PA, Mrs Kate Dwane on email [kate.dwane@oldburywells.com](mailto:kate.dwane@oldburywells.com).

If you feel you have the qualities to complement our existing team, then we would love to hear from you. Please note CVs will not be accepted. Completed application forms should be returned by the closing date to Mrs Dwane as above.

**Closing Date: 9am on Monday, 19th June 2023**