



Our Lady Queen of Peace

Catholic Engineering College

Glenburn Road  
Skelmersdale  
Lancashire WN8 6JW

t: 01695 725635  
[mail@olqp.lancs.sch.uk](mailto:mail@olqp.lancs.sch.uk)  
[www.olqp.org.uk](http://www.olqp.org.uk)

## Cover Supervisor x 2

|                      |   |
|----------------------|---|
| <b>Salary</b>        | Grade 6, point 11-19, £22,129 - £25,927 (pro rata)<br>(Actual salary £18,653 - £21,855)   |
| <b>Required</b>      | 1 <sup>st</sup> September 2022  |
| <b>Contract</b>      | Permanent   |
| <b>Hours of Work</b> | 36 hours per week, Term Time plus 1 week<br><br>8.00am – 4.00pm Monday - Thursday<br>8.00am – 3.00pm Friday<br><br><i>(A degree of flexibility in working hours may occasionally be required by negotiation between the hours of 7:30 a.m. and 5.30 p.m.)</i> |

Governors are seeking to appoint 2 x Cover Supervisors with enthusiasm, creativity and the ability to motivate students and keep them on task.

As a Cover Supervisor, under the guidance of teaching staff, provide high quality cover for absent members of teaching staff. This will involve covering timetabled lessons, delivering specified teaching and supervision and management of class groups, in the pursuit of high standards of students' achievement and behaviour during periods of staff absence.

Application packs are available from our website [www.olqp.org.uk](http://www.olqp.org.uk) or from the HR Manager, Mrs N Barber, or email [n.barber@olqp.lancs.sch.uk](mailto:n.barber@olqp.lancs.sch.uk).

Closing date for applications: **Wednesday 18<sup>th</sup> May 2022 at 12.00 noon**

Our Lady Queen of Peace Catholic Engineering College is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to a satisfactory Disclosure and Barring Service (DBS) enhanced disclosure certificate. The school is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share that commitment.



**In Christ We Grow**

*'As a learning community, we live out our Mission Statement striving for excellence through caring, sharing and achieving'.*