

# VACANCY COVER SUPERVISOR RICHMOND AVENUE PRIMARY & NURSERY SCHOOL

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| <b>Location:</b>          | <b>Richmond Avenue Primary &amp; Nursery School</b>               |
| <b>Salary:</b>            | <b>Level 6 points 13-20 Actual salary £19,079.98 - £21,697.86</b> |
| <b>Start Date:</b>        | <b>September 2023</b>   |
| <b>Hours:</b>             | <b>32.5 hours - 8.30am – 4pm</b>                                  |
| <b>Contract Type:</b>     | <b>Fixed term 1 year Maternity Cover</b>                          |
| <b>Application Close:</b> | <b>19/06/2023</b>   |
| <b>Date of Interview:</b> | <b>TBC</b>  |

Southend East Community Academy Trust (SECAT) and Richmond Avenue Primary & Nursery School are seeking to appoint highly motivated and inspiring Cover Supervisor to join our team on a temporary basis. We are looking for somebody with a passion for working with children to ensure they receive the education they deserve.

Experience of teaching / covering in multiple year groups / classes

Experience in working in all three Key Stages (EYFS, KS1, KS2)

GCSE (C or above / equivalent) English, Maths, Science

Confident, articulate.

Experience of planning individual lessons

Good IT skills

If you share our vision and values, enjoy a challenge and the rewards associated with supporting young people to reach their full potential, then we would like to hear from you. We can offer you a friendly working school environment where staff are happy, positive and the children are keen to learn.

Please contact Lisa Waites, SOTL (School Office Team Leader) via [admin@richmond.secat.co.uk](mailto:admin@richmond.secat.co.uk) if you wish to arrange a visit.

Please visit [www.secat.co.uk](http://www.secat.co.uk) to download an application pack, and return completed forms to [hrhelpdesk@secat.co.uk](mailto:hrhelpdesk@secat.co.uk)

A copy of the SECAT Recruitment and Selection Policy and Privacy Notice for Job Applicants can be found in the policies section of the SECAT website ([www.secat.co.uk](http://www.secat.co.uk)).

SECAT is committed to safeguarding and promoting the welfare of children and expects all staff and visitors to share this commitment. All appointments are subject to an enhanced DBS check, medical clearance, and satisfactory references. We are an equal opportunities employer.

SECAT reserve the right to appoint before the closing date.