



### **Cover Supervisor – Person Specification**

| Attributes                        | Essential                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Desirable                                                                                                                                                                                                      |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Health                            | <ul style="list-style-type: none"> <li>• Good general health as this is a very demanding role.</li> <li>• High level of energy and stamina</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                |
| Qualifications                    | <ul style="list-style-type: none"> <li>• Good numeracy/literacy skills</li> <li>• 5 GCSEs equivalent including English, Maths &amp; Science 9-4 grades (A-C)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>• First Aid qualification</li> <li>• Team Teach</li> <li>• Minibus driver</li> <li>• Advance level</li> <li>• Level 4 HLTA</li> </ul>                                   |
| Experience                        | <ul style="list-style-type: none"> <li>• Working within primary/secondary or special school setting</li> <li>• Excellent interpersonal skills</li> <li>• Well organised</li> <li>• Ability to deal with crisis and behaviour management in challenging situations</li> <li>• Ability to stay calm at all times</li> <li>• Ability to work in a team</li> <li>• Ability to communicate effectively, i.e. support staff, teachers, parents and students</li> <li>• Ability to maintain confidentiality</li> <li>• Be motivated and have the ability to take initiative and work independently</li> <li>• Flexibility</li> <li>• Committed to own professional development</li> </ul> | <ul style="list-style-type: none"> <li>• Working with pupils with SEMH in primary/secondary setting</li> <li>• Experience of working with young people</li> <li>• Familiarity with ICT for learning</li> </ul> |
| Suitability to work with children | <p>Candidates must be able to undergo successful checks in line with standards for 'Safeguarding Children and Safer Recruitment in Education'. Appropriate and relevant references will be checked. Understanding and acknowledgement of the individual's responsibility for promoting and safeguarding the welfare of children and young persons for whom he/she has responsibility or with whom he/she has contact.</p>                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                |
| Equal opportunities               | <p>Ability to demonstrate awareness/understanding of equal opportunities.</p> <p>Commitment to equal opportunities in the delivery of the curriculum.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                |