Person Specification: Cover Supervisor

	Essential	Desirable	Evidence
Catholic ethos	▪ Have knowledge and understanding of Christian faith. ▪ Be comfortable working in a Catholic School.	▪ Be a practising Catholic.	References Interview Application
Personal qualities	▪ Good basic education to GCSE level in literacy and numeracy, or the equivalent (Grade 4/C. ▪ Contribute to a range of teaching, learning and pastoral activities. ▪ Plan, monitor and assess. ▪ Take responsibility, with minimum supervision, for delivering work programmes over an extended period to groups of children with complex needs. ▪ Demonstrate good communication skills both written and spoken. ▪ Demonstrate good ICT skills. ▪ Work independently and as part of a team. ▪ Calm under pressure. ▪ Maintains confidentiality. ▪ Enthusiastic. ▪ Ability to adapt to a variety of situations. ▪ Shows initiative. ▪ Be able to stand and take responsibility for a class.	▪ Degree. ▪ A Levels. ▪ Further qualification relating to education.	References Interview Application
Experience	▪ Knowledge and understanding of the needs of young children; child development and the ways in which children learn; the roles played by various adults in a child's education; behaviour management strategies. ▪ Have awareness of policies and procedures relating to child protection, health and safety, equal opportunities, confidentiality and safeguarding. ▪ Knowledge and understanding of other cultures from personal experience.	▪ Experience working with children with specific social and emotional needs. ▪ Willingness to participate in INSET days and attend courses for their own professional development. ▪ Have the ability to work effectively and network with a wide variety of support services. ▪ Knowledge of issues related to disadvantaged sections of the community. ▪ Knowledge of working with EAL students.	References Interview Application