# sch-crstSt Thomas More RC College

#### Cover Supervisor

## PERSON SPECIFICATION

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| **1.** | Qualifications |  |
|  | Essential | * A good standard of education with evidence of accreditation |
|  | Desirable | * GCSE English and Maths (or equivalents) at ‘C’ grade or above |
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| **2.** | Skills |  |
|  | Essential | * ICT Literate * Ability to work as part of a team * Good communication skills * An ability to develop positive relationships with pupils * Set standards and provide a role model for pupils * Good presentation skills * Deal sensitively with people and resolve conflicts * Good organisational skills |
|  | Desirable | * Understanding of how to motivate young people * Prioritise, plan and organise * Ability to work independently and show initiative |
|  |  |  |
| **3.** | Experience |  |
|  | Essential | * A successful record in employment |
|  | *Desirable* | * Experience of working with young people |
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| **4.** | **Personal Qualities** | |
|  | Essential | * Good interpersonal skills * Ability to relate to pupils, staff and parents * An excellent attendance record * An empathy with the college’s faith and values |
|  | *Desirable* | * An interest in how children learn |

*The school is committed to safeguarding children and young people and expects all staff and volunteers to share this commitment. The post requires an enhanced disclosure from the Disclosure and Barring Service (DBS).*