



**Westacre Middle School  
Person Specification  
Teaching Assistant – Grade 3**

	<u>Essential Criteria</u>	<u>Desirable</u>
<b>Education &amp; Qualifications</b>	<ul style="list-style-type: none"> <li>• Very good Numeracy/Literacy skills (<b>GCSE Grade C or equivalent</b>)</li> <li>• NVQ3 for Teaching Assistants or equivalent qualification or experience.</li> <li>• Training in the relevant strategies, e.g. Literacy, behaviour and/or in particular curriculum or learning area, e.g. bi-lingual, sign language, dyslexia, ICT, Maths, English, CACHE, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriate First Aid Training</li> </ul>
<b>Knowledge and Experience</b>	<ul style="list-style-type: none"> <li>• Experience working with children of relevant age.</li> <li>• The ability to use ICT effectively to support learning.</li> <li>• The ability to use other equipment/technology – video, photocopier.</li> <li>• Full working knowledge of relevant polices/codes of practice and awareness of relevant legislation.</li> <li>• Working knowledge of national stage curriculum and other relevant learning programmes/strategies</li> </ul>	
<b>Skills and Abilities</b>	<ul style="list-style-type: none"> <li>• Understanding of principles of child development and learning processes.</li> <li>• Ability to self-evaluate learning needs and actively seek learning opportunities.</li> <li>• Ability to relate well to children and adults.</li> <li>• Ability to manage behaviour effectively.</li> <li>• The ability to work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.</li> <li>• Can effectively use ICT to support learning</li> <li>• Is familiar and confident in the use of other school-based technology equipment such as digital photography, photocopier, etc</li> </ul>	<ul style="list-style-type: none"> <li>• An understanding of monitoring children's progress</li> </ul>
<b>Work Commitments</b>	<ul style="list-style-type: none"> <li>• To be able to work flexibly as the varied workload demands</li> <li>• Enhanced DBS certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Occasional out of hours to support school functions/ curriculum trips and visits</li> </ul>