



Person Specification - Cover Supervisor

Qualifications	Essential	Desirable
Minimum of 5 GCSEs (or equivalent) to include Grade 9 - 4 in English Language and Maths.	●	
2 x 'A' levels (or equivalent)	●	
First Aid or willingness to be trained		●
Approved minibus driver		●
Experience		
Previous experience of working with an educational establishment	●	
Understanding of the issues related to the motivation of young people.	●	
Previous experience as a Cover Supervisor or student supporting role		●
Knowledge and Skills		
Organisational skills	●	
Excellent inter-personal skills	●	
Ability to communicate with people of all ages	●	
Ability to work within a team and on own initiative	●	
Ability to work within school policies and procedures with an awareness of equal opportunities	●	
Ability to engage students and act as a role model	●	
Flexible, adaptable and effective	●	
A wide range of personal interests	●	
Awareness of Health & Safety issues within a school and/or learning environment		●
Personal		
Able to remain calm and positive under pressure	●	
Commitment to working within the School's Safeguarding Policy and Procedures	●	
Commitment to high standards and expectations	●	

What the School can offer you

At Tor Bridge High, we recognise our employees as the most important asset and we are aware that the quality and commitment of our employees is critical in our success. We offer all of our employees the following staff benefits:

- A competitive salary
- Excellent CPD opportunities
- Employer contributions to Local Government Pension Scheme
- Cycle to work scheme
- Annual 'flu' vaccination
- On site complimentary gym access & discounted membership at other local gyms