



JOB DESCRIPTION

Title: School Crossing Patrol
Grade: TPLT SS1
Academy: West Huntspill Primary School Academy

Main purpose of the role

To ensure the safety of children crossing the road at a designated point between specific times. The discharge of these duties must not be to the detriment of the welfare of other road users.

Profile

You will supervise the safe passage of school children and other pedestrians who are accompanying them, in accordance with the Road Traffic Regulations.

Main Duties and Responsibilities

The post holder will ensure the safe passage of school children.

Maintain control over pedestrians who are awaiting your instructions to cross.

As part of your role you will be responsible for deciding when it is safe to stop traffic, using the crossing patrol sign, to give clear signals to drivers, cyclists, and pedestrians.

It is essential for you to have a knowledge of Road Safety and to possess good communication skills.

At times, you may be required to liaise with the school and the police to assist in reporting accidents and other incidents at the crossing site.

Report any problems or difficulties to the school office.

Scope for Impact

This post provides support for the school, students and parents liaising with officials as necessary to improve services and outcomes for children, young people and their families and carers.

General

This job only contains the main duties relating to this post and does not describe in detail the tasks required to carry them out. This job description may be amended at any time following discussion between the line manager and member of staff and may be reviewed annually.

Work Demands

Able to work to strict deadlines but also be flexible to deal with changing priorities and unforeseen circumstances which could be lengthy to resolve.

Periods of concentration will be involved

Ensure that strict confidentiality is maintained at all times.

Physical Demands

Normal physical effort required.

Working Conditions

The post holder will work in all weather conditions

Full uniform and high visibility equipment will be provided

May involve dealing with challenging situations which can require conflict resolution and dealing with emotive situations.

General Expectations

Develop and maintain working relationships with other professionals.

Contribute to the management of student behaviour and security.

Review and develop own professional practice.

Expectations of Jobholder

Be aware of and comply with Trust policies as well as individual academy policies and procedures.

Be committed to safeguarding and promoting the welfare of children and young people.

Ensure that the equal opportunities policy is adhered to and promoted in all aspects of the post holder's work.

Ensure effective quality control and continuous improvement in all aspects of the work and responsibilities attached to this post.

Demonstrate professionalism towards sensitive and confidential information.

Comply with and promote Health and Safety policies and procedures and to undertake recommended Health and Safety training as and when necessary.

Commit to professional self-development, through participation in in-service training as necessary for the successful carrying out of the job.

Undertake such other duties as are commensurate with the grade of the post.

Supervision and Work planning

The post holder will receive overall supervision from the Principal.

Supervisory responsibility

This post has no supervisory responsibility

Skills/Qualifications

Please refer to the Person Specification for full details. Please note all original qualification certificates will need to be presented on the day of interview for verification and production of these certificates forms part of the conditional offer checks.

Person Specification

Job Title: Crossing Patrol

Assessment criteria	Essential	Desirable
Qualifications		Knowledge of road safety regulations First Aid training Health and Safety
Work related experience and associated vocational training	Road sense	Previous experience working with children
Job related skills	Communication skills	Experience in dealing with members of the public
Personal skills	Punctuality Honesty Reliability Good community sense	
Equality	An understanding, acceptance and commitment to the fundamental principles of an equal opportunities. To work in a way that promotes equality of opportunity and respect for diversity.	
Safeguarding	Evidence of a commitment to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. To work in a way that promote the safety and well-being of children and young people.	