



THE GRANGE SCHOOL

Person Specification

Position: Curriculum Co-ordinator Person Specification

i) Training and Qualifications:

	Essential	Desirable
Qualified Teacher Status (QTS)	✓	
Experience of two schools		✓
Degree	✓	
Higher Degree		✓
Recent participation in a range of In-service	✓	

iii) Experience of successful teaching:

	Essential	Desirable
Display excellence in teaching ability	✓	
At least 3 years' teaching experience in Secondary School.	✓	
Experience in the development of teaching and teachers.	✓	
Experience of successful teaching in more than one Key Stage	✓	

Professional Knowledge, Qualities and Abilities:

Knowledge:

	Essential	Desirable
Understanding of the characteristics of high quality teaching and effective learning	✓	
High degree of knowledge of current generic developments in teaching and learning	✓	
Successful track record in achieving good outcomes for students.	✓	
Models principles of effective learning and teaching	✓	
Strategies for ensuring inclusion, diversity and access	✓	
The relationship between managing performance, CPD and sustained school improvement	✓	
Principles and coaching for teacher development	✓	
Principles and strategies of school improvement	✓	
The use of a range of evidence including: performance data, to support, monitor, evaluate and improve aspects of teacher development.	✓	
The work of other agencies and opportunities for collaboration	✓	

Personal Qualities and Abilities:

	Essential	Desirable
Be able to build effective and positive working relationships.	✓	
Inspire, challenge, and motivate others to grow as teachers.	✓	
Model the values and vision of the school.	✓	
Demonstrate personal enthusiasm for and commitment to the learning process.	✓	
Demonstrate the principles and practice of effective learning and teaching	✓	
Acknowledge excellence and challenge poor performance	✓	
Be professional, discreet, diplomatic and encouraging.	✓	
Committed to personal learning and development	✓	

Other Requirements:

	Essential	Desirable
Application forms should be completed in full	✓	
Letter of Application should be • clear and concise	✓	
• Underpinned by an overall philosophy for education	✓	
• Address the criteria identified in the person specification	✓	

Confidential References and Reports:

	Essential
Written reference(s) only will be considered	✓
References will confirm professional and personal knowledge, skills and abilities as referred to above	✓
One of the references to include current Headteacher	✓
Positive recommendations, without reservation, from referees	✓