

# Job Description: Curriculum Lead for Maths

**Reports to:** Director of Faculty  
**Start date:** April 2021  
**TLR:** TLR 2b £4784

## The Role

This job description reflects the major tasks to be carried out by the post holder and identifies a level of responsibility at which the post holder will be required to work. In the interests of effective working, the major tasks may be reviewed from time to time to reflect changing needs and circumstances. Such reviews and any consequential changes will be carried out in consultation with the post holder.

## Key responsibilities

- To lead and be accountable for the quality of learning, teaching and outcomes within KS4.
- To take responsibility for raising attainment at Key Stage 4, ensuring that all students achieve results at the end of KS4 in line with, or better than, value-added predictions.
- To design an engaging and challenging curriculum that inspires children to appreciate the subject and its application.
- To oversee the KS4 curriculum planning, delivery and assessment in conjunction with the Director of Faculty.
- To plan and deliver relevant CPD to improve the quality of provision delivered within the faculty.
- To contribute to the effective working of the academy.
- To help maintain/establish discipline across the whole academy.
- To deputise for the Director of Faculty in their absence.
- To support the Director of Faculty as necessary.

## Teaching and Learning

- Consistently model outstanding teaching and lead collaborative planning and development, including the sharing of resources and best practice within the faculty.
- Be responsible for tracking student progress across KS4, analysing all relevant data to make data-driven changes to the curriculum design, intervention strategies and using the data to monitor the performance of subject staff.
- Be accountable for student progress in KS4 Mathematics, ensuring that all students achieve results in line with, or better than, value-added predictions.
- Monitor the work of the department through rigorous and regular lesson observations, work scrutinies, and provide detailed, constructive feedback.
- Participate actively throughout the network, by attending relevant meetings, and, as appropriate, delivering network-wide training and initiatives.
- Work with colleagues, students and families to develop a strong school community.

## Academy Culture

- Support the academy's values and ethos by contributing to the development and implementation of policies practices and procedures.
- Help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop a school/department culture and ethos that is utterly committed to achievement.
- To be active in issues of pupil welfare and support.
- Support and work in collaboration with colleagues and other professional in and beyond the school, covering lessons and providing other support as required.

## Other

- Be a form tutor (where allocated).
- Contribute to the academy's extracurricular programme.
- To support the Director of Faculty as necessary

# Person Specification: Curriculum Lead for Maths

## Qualification Criteria

- Qualified to degree level or professional equivalent.
- Qualified to teach and work in the UK.

## Experience

- Experience of raising attainment in a challenging classroom environment
- Evidence of continually improving the teaching and learning of their subject through schemes of work and extra-curricular activities etc.

## Behaviours

### Leadership

- Effective team worker and leader
- High expectations for accountability and consistency
- Vision aligned with Ark's high aspirations, high expectations of self and others
- Genuine passion and a belief in the potential of every student
- Motivation to continually improve standards and achieve excellence
- Commitment to the safeguarding and welfare of all pupils

### Teaching and Learning

- Excellent classroom practitioner
- Effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards
- Has good communication, planning and organisational skills
- Demonstrates resilience, motivation and commitment to driving up standards of achievement
- Acts as a role model to staff and students
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice

## Other

- This post is subject to an enhanced Disclosure and Barring Service check.