



POST: Curriculum Leader: Art, Design & Technology

REPORTS TO: SLT line manager

SCALE: MPS/UPS plus TLR2b

This description is in addition to a Mayfield teacher job description and should be read alongside the range of duties and expectations in line with the Teachers' Standards.

KEY PURPOSE

Leadership of Art, Design and Technology department. This will involve setting high expectations to ensure the continued delivery of high quality teaching and learning and high achievement of all students.

KEY RESPONSIBILITIES

- To hold and articulate clear values and moral purpose, focused on providing an excellent education for students in Art, Design and Technology.
- Demonstrate optimistic personal behaviour, positive relationships and attitudes towards students, staff, parents and members of the local community.
- Sustain wide, current knowledge and understanding of Art, Design & Technology teaching locally, nationally and globally, and pursue continuous professional development.
- Communicate compellingly the academy's vision and drive the strategic leadership of Art, Design and Technology, empowering all students and staff to excel.

Systems leadership

- Ensure that the academy's systems, organisation and processes are followed consistently throughout the department
- Provide a safe, calm and well-ordered environment for all students and staff, focused on safeguarding students and developing their exemplary behaviour.
- Ensure performance management of staff is rigorous, fair and transparent, addressing any under-performance, supporting staff to improve and valuing excellent practice.

- Distribute leadership throughout the department, forging a team of colleagues who have distinct roles and responsibilities and hold each other to account for their decision making.
- Lead on self-evaluation processes and strategic planning processes within Art, Design & Technology which are shared with staff and developed as a team.
- To lead Art, Design & Technology development across the academy and support in the sharing of good practice across the Academy Trust.

Staff

- Create an ethos within which all staff are motivated and supported to develop their own skills and subject knowledge, and to support each other.
- Identify emerging talents, coaching current and aspiring leaders in a climate where excellence is the standard, leading to clear succession planning.
- Hold all staff to account for their professional conduct and practice.
- To develop and deliver high quality training/CPDL within the department, the academy and beyond the academy

Students

- To demand ambitious standards for all students, overcoming disadvantage and advancing equality, instilling a strong sense of accountability in staff for the impact of their work on student outcomes.
- To lead on assessment, recording, reporting and monitoring of student progress in Art & Technology to secure achievement and the closing of the gap agenda.
- Plan for parental engagement so that they are well informed to bring about positive outcomes for students.

Quality of Teaching

- Drive the quality of teaching within the department including through the implementation of work sampling, learning walks, drop-ins etc. Ensuring there is high quality teaching across the department to secure achievement and engagement of all students.
- Ensure all teachers have developed the skills necessary to manage learning and behaviour in the classroom.
- Ensure consistency of practice in accordance with academy policy eg marking and feedback, homework, use of knowledge organisers.

Curriculum and Assessment

- To oversee curriculum development within Art, Design & Technology, in line with the National Curriculum.
- Ensure, through collaboration, that lesson planning, schemes of work and associated resources support outstanding teaching.
- Lead CPD activities and disseminate good practice based on educational research assessment and data.

- Support teachers to enable them to provide accurate and timely assessment of students' progress which informs teachers' planning and further accelerates student progress.
- Develop effective assessment resources across the subject which will provide accurate and reliable data about levels and grades for students.
- To take a lead in the analysis of assessment information to support action-planning including test and examination data to identify targeted interventions for individuals and groups of students.

Equality of Opportunity and safeguarding

- To promote equality of opportunity and safeguarding the welfare of children and young people.

General

- Carry out any other reasonable tasks as directed by the Principal

Key Performance Indicators/Impact and Department Outcomes

- Student progress is positive and meets agreed targets
- Teaching is typically good or better
- High quality of schemes of work and resources
- Quality of assessment tasks and strategies
- Behaviour is at least good
- CPD is effective following evaluation