



HEAD OF MODERN FOREIGN LANGUAGES

	<u>Essential</u>	<u>Desirable</u>	<u>How determined</u>
<u>Qualifications</u>	<ul style="list-style-type: none">• Good degree• QTS• Evidence of on-going training	<ul style="list-style-type: none">• Other professional study• Training in management and leadership	<ul style="list-style-type: none">• Application form
<u>Experience</u>	<ul style="list-style-type: none">• At least 5 years recent and relevant KS3, KS4 and KS5 experience• Evidence of being an excellent classroom teacher• Some leadership/management experience• Involvement in leading curriculum development in KS3, KS4 and KS5• Track record of excellent results	<ul style="list-style-type: none">• Examination Board work• Experience of MFL courses and assessment• Experience of working in more than one school• Experience of planning change• Experience of departmental budget management• Experience of curriculum design	<ul style="list-style-type: none">• Application form, letter, references, interview
<u>Knowledge</u>	<ul style="list-style-type: none">• Curriculum KS3, KS4 and KS5 in MFL• MFL curriculum design / disciplinary literacy• Examination and assessment methods• Pedagogy in MFL• How to motivate and inspire students• Clear vision for the subjects in school and future developments in the whole curriculum		<ul style="list-style-type: none">• Letter, references, interview
<u>Skills</u>	<ul style="list-style-type: none">• Leadership and management• The ability to enthuse and inspire• Communication and interpersonal skills• Analytical and problem solving skills• The ability to hold colleagues to account• Good administrative skills and good organiser• Good classroom management skills• Ability to support others with classroom management and curriculum delivery		<ul style="list-style-type: none">• Letter, references, interview

<u>Qualities</u>	<ul style="list-style-type: none"> • Energy, motivation and ability to use initiative • Strong presence, self-confidence • Approachability, commitment - a good team-player and team leader • Sense of humour and sense of proportion • The ability to prioritise and keep matters in perspective • The personality to handle challenging students successfully and treat students with respect • Optimism • The ability to lead and develop the MFL Department • A good tutor 		<ul style="list-style-type: none"> • References, interview
<u>Values</u>	<ul style="list-style-type: none"> • Student-focussed and accountable • Commitment to the profession • High standards and expectations • A commitment to raising attainment and developing students • Values aligned to the school's values 	<ul style="list-style-type: none"> • Commitment to co-educational comprehensive education • A willingness to contribute to extra-curricular activities 	<ul style="list-style-type: none"> • Letter, references, interview