



'Every Child,
Every Step,
Every Day'

Testwood School
Testwood Lane
Totton
Southampton SO40 3ZW
T: 023 8086 2146 F: 023 8066 6514
www.testwoodschoo.co.uk
Headteacher: Mrs J Pitman

Application for Teaching/Support Staff Appointment

Application for the Post of:

Please complete this form accurately and in full as it forms the initial stage in the selection procedure. All entries should be typed or written in black ink or ball point pen to facilitate photocopying.

1. Personal Details

Surname (Including title)

Forename(s)

Address

Day time Tel. No.

Evening Tel. No.

Mobile Tel. No.

E-mail Address

Post Code

2. Education, Training and Qualifications

From M/Y	To M/Y	Details of Secondary Education	Qualifications obtained detailing subjects and grades
From M/Y	To M/Y	Details of Further/Higher Education	Qualifications obtained detailing subjects and grades

3. Present Employment

Name and address of school/employer	Description of establishment (E.g. company type, age range, number on roll, girls, mixed, grammar, Etc.)
LA/Other	Date of appointment
Specific responsibilities	Post held
Other responsibilities	Subjects currently teaching
Current salary and grade/upper pay scale If applicable	Allowance/TLR points (where applicable)

4. Previous Employment

Please list all previous employment with the most recent first, state whether full time or part time and include non teaching posts.

From M/Y	To M/Y	School, college, LEA, other	Number on roll	Status of post, responsibilities, subject and age groups taught	Reason for leaving

5. In-service or Job Related Training

Please provide details of courses attended with dates, including any relevant research and school focused training.

6. Further Information

You are invited to set out further information in support of your application detailing how your previous experience has prepared you for this post. Please include (if relevant), details of personal development, recent performance management outcomes, results and special interests.

7. Confidential References

Names, addresses and status of two referees (one of whom, if employed, must be your present manager, e.g. your headteacher).

1.

2.

Telephone

Email

Fax

Telephone

Email

Fax

8. Personal Information

Date of birth

	Male	Female
1. <i>Staphylococcus aureus</i>	100	100
2. <i>Escherichia coli</i>	100	100
3. <i>Salmonella enterica</i>	100	100
4. <i>Streptococcus pneumoniae</i>	100	100
5. <i>Haemophilus influenzae</i>	100	100
6. <i>Neisseria meningitidis</i>	100	100
7. <i>Listeria monocytogenes</i>	100	100
8. <i>Campylobacter jejuni</i>	100	100
9. <i>Shigella flexneri</i>	100	100
10. <i>Yersinia enterocolitica</i>	100	100
11. <i>Brucella abortus</i>	100	100
12. <i>Mycobacterium tuberculosis</i>	100	100
13. <i>Coccidioides immitis</i>	100	100
14. <i>Histoplasma capsulatum</i>	100	100
15. <i>Blastomyces dermatitidis</i>	100	100
16. <i>Cryptosporidium parvum</i>	100	100
17. <i>Toxoplasma gondii</i>	100	100
18. <i>Leishmania donovani</i>	100	100
19. <i>Trypanosoma brucei</i>	100	100
20. <i>Plasmodium falciparum</i>	100	100

Do you hold a DBS disclosure certificate issued within the last 3 years?

Yes No

If yes, please state your disclosure number and enclose a photocopy of the certificate.

NI number

DFE Number

Qualified teacher status	Yes	No
1	1	1
2	1	1
3	1	1
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100	1	1

If qualified after 7th May 1999, statutory induction year completed?

Yes No

Are you registered disabled? Yes No (Please give registration number)

OR are you eligible to register? Yes No

Please provide brief details of disability:

Where did you see the post advertised?

TES	Internal vacancy bulletin	Hantsnet	Internet
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Local Paper Please state:

Please state if you are currently employed by Hampshire Local Authority	Yes	No

If yes, please state number of years service:

How would you describe your ethnic origin?

Bangladeshi

Black African

Black Caribbean

Black Other

Chinese

Indian

Irish

Pakistani

White

Other (Please specify):

9. Employment Checks

REHABILITATION OF OFFENDERS ACT 1974 (EXEMPTIONS) ORDER 1975

This post is covered by the above act because it is a post which involves working directly with children or young people. You are therefore required to declare whether you have any criminal convictions (or cautions) including those which are 'spent'.

Have you ever been convicted of any criminal offence or been officially cautioned, warned or reprimanded in relation to any such offence? YES NO

Are you included in any list of people barred from working with children by the Department for Education and Skills (DfE) or the Department of Health (DoH)? YES NO

If yes, please give details of the conviction(s) and the date(s) on a separate sheet in a sealed envelope marked for the personal attention of the Headteacher and attach it to this form.

Please Note:

- If your application is successful, prior to taking up your post, you will be required to undergo a formal disclosure process through Disclosure and Barring Services. This will require you to complete a DBS application and to provide a range of more than one piece of documentary evidence of your identity.
- Although a criminal record involving offences against children is likely to debar you from appointment to this type of post, the existence of other criminal convictions will not necessarily be a bar to employment.
- Any criminal record information arising out of the disclosure process will be discussed with you before any final decision is made about your employment.
- It is a criminal offence to apply for or accept a position (paid or unpaid) working with children if you are excluded from such work by virtue of a court order or exclusion by the DfE or DoH.

Please state whether to the best of your knowledge you are related to a governor or employee of Testwood School. YES NO

If yes, please state the nature of the relationship and the name of the governor or employee of the school.

You're disabled under the Equality Act 2010 if you have a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on your ability to do normal daily activities. Under this definition, do you consider yourself to be disabled? YES NO

If yes, are there any adjustments that would assist you in your application for this post?

Applications from disabled people are welcome.

I understand that if I am appointed, personal information about me will be computerised for personnel/employee administration purposes including analysis for management purposes and statutory returns.

THE INFORMATION ON THIS FORM IS CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

**SIGNATURE
OF CANDIDATE:**

DATE: