

Job Description	
Job Title	Curriculum Leader: Perform (Music & Drama)
Salary	MPS/UPS + TLR2c
Contract	Fixed term maternity contract
Responsible to	Senior Leadership Team
Date of job description	April 2025
Start date	September 2025

<p>Primary purpose of the role & key responsibilities</p> <ul style="list-style-type: none"> <input type="checkbox"/> Strategic leadership of teaching and learning and curriculum in performing arts subjects. <input type="checkbox"/> Responsibility for achieving high standards and outcomes. <input type="checkbox"/> Lead, develop, monitor, enhance and improve the quality of teaching, learning and assessment practice of all members of the teaching team.
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<p>Main responsibilities/duties</p> <p>Leadership of Perform</p> <ul style="list-style-type: none"> <input type="checkbox"/> Responsibility for all aspects of curricular and co-curricular Drama and Music. <input type="checkbox"/> Lead a vibrant and varied programme of co-curricular performing arts activities, bringing musical performance into the daily life of the school. <input type="checkbox"/> Direction, conducting and development of choirs, orchestras/bands and ensembles. <input type="checkbox"/> Play a role in whole-school strategy and development in relation to Performing Arts. <input type="checkbox"/> To promote our Performing Arts in the public domain through social media and other interactions. <input type="checkbox"/> Lead the development and review of the Drama and Music curriculum including planning, assessment for learning, tracking and the development of a challenging and inclusive curriculum for all pupils. <input type="checkbox"/> Organise and oversee the nature of the co-curricular offering including content and rehearsals, performance arrangements etc. Organise and oversee a programme of concerts, performances and the provision of music for school events. <p>Leadership of quality of education</p> <ul style="list-style-type: none"> <input type="checkbox"/> Be a role model for colleagues in all aspects of professional practice; be a reflective leader, keen to receive
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feedback and continually improve

- ☐ Carry out and coordinate QA processes including a full range of lesson observations and support
- ☐ Keep up to date with subject developments, pedagogy, research and inspection findings
- ☐ Lead and facilitate subject area training; engage in and model high quality coaching and mentoring
- ☐ Use department CPD time effectively to share good practice and cascade training
- ☐ Involve students and other stakeholders in regular reviews in order to inform self-evaluation
- ☐ Produce and regularly review an electronic department handbook/resource hub stating procedures, policies and aspirations of the curriculum area/s as well as schemes of work and TLA policies
- ☐ Coordinate and monitor annual development/improvement plans and a department SEF
- ☐ Ensure budgets and resources are properly managed and maintained
- ☐ To link the school's work in Humanities to developments and contacts nationally and internationally
- ☐ To monitor and evaluate the progress of students towards meeting targets and to implement effective interventions for students as needed
- ☐ Establish a clear, shared understanding of the contribution that humanities subjects play
- ☐ Use data effectively to identify learners who are underachieving and where necessary create plans of action to support those learners
- ☐ Monitor the progress made in achieving plans and targets, evaluate the effects on teaching and learning and use this analysis to guide further improvement

General

- ☐ Maintain positive relationships and work together as a team with colleagues
- ☐ Promote a culture of inclusion and acceptance of all students
- ☐ Contribute to the overall ethos and aims of the school and uphold the school values
- ☐ Comply with and assist with the development of policies and procedures relating to child protection, health and safety, confidentiality and data protection, reporting all concerns to the appropriate person
- ☐ Comply with, promote and act in accordance with all school policies
- ☐ Undertake CPD relevant to the post and whole staff training, as required
- ☐ Attend and participate in regular meetings including those with the Senior Team, external agencies, parents and governors as appropriate
- ☐ Undertake any additional duties required by the Headteacher