



AUDENSHAW SCHOOL JOB DESCRIPTION

1. INTRODUCTION

- 1.1 NAME OF POST HOLDER:**
- 1.2 Post Title:** CURRICULUM LEADER
- 1.3 Post Purpose:** To ensure the provision of a challenging, engaging, relevant and enjoyable curriculum, which is broad and balanced, in accordance with the School's Intent and relevant policies.
- 1.4 Accountable to:** Principal
- 1.5 Reporting to:** Principal, Governors and Vice Principal - Achievement and Standards
- 1.6 Responsible for:** All teachers teaching within the curriculum area and other members of staff where relevant.
- 1.7 Liaising with:** Principal, Leadership Team, Curriculum Leaders, Year Leaders, Learning Support Department and relevant staff with cross-school responsibilities, relevant support staff, LA representatives, external agencies and parents.

2. TEACHING:

- 2.1** To undertake an appropriate programme of teaching in accordance with the duties of a teacher.

3. SPECIFIC ROLE RESPONSIBILITIES:

- 3.1** To be accountable for proactively leading, managing and developing the curriculum area.
- 3.2** To support staff to implement a curriculum that demonstrates and delivers the Intent of the School to raise achievement including for the more able.
- 3.3** To monitor the impact of the curriculum and be fanatical about the raising of student attainment and achievement within the whole curriculum area and to monitor and support individual student progress across all student groups.
- 3.4** Is acutely aware, through the adoption of highly effective quality assurance, of the strengths of the department and plans actions for all areas of development, whilst prioritising those that will maximise outcomes.
- 3.5** Takes full responsibility for leading departmental improvement and is proactive and relentless in follow through and completion.
- 3.6** To be accountable for student progress in the curriculum area and personal development within the School setting.
- 3.7** To inspire and empower teachers in the curriculum area to become reflective, creative and ambitious Practitioners through subject relevant pedagogy and national professional development

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3.8 To develop and enhance the teaching of others by modelling exemplary classroom practice and leadership behaviours in the wider School community. Curriculum Leaders will embrace the use of Iris to help develop department members' pedagogy. Curriculum Leaders will be responsible for the overview of their department member's CPD including: external courses, external qualifications and acting on reflective practice, feedback and subsequent actions.

3.9 To effectively manage and deploy teachers, including post holders, non-specialists of the curriculum area and support staff used within the curriculum area.

3.10 To lead, challenge and support teachers in the curriculum area, ensuring clear lines of communication and accountability with measureable and discernible outcomes by the timely identification and facilitation of any training and development needs.

3.11 To proactively lead and manage the team of teachers in the curriculum area and support staff used in the curriculum area to

- i) maintain and improve the standards of student behaviour and personal development
- ii) monitor and improve student progress through the effective analysis of assessment data, to inform practice.

3.12 To effectively manage financial and physical resources within the curriculum area to support the designated curriculum portfolio.

3.13 To ensure that you are willing to take part in relentless professional development as Curriculum Leader. This can include strategies to improve your own pedagogy, courses to help develop subject knowledge and leadership styles.

4. SCHOOL VISION AND VALUES:

4.1 To work with the Principal in achieving the School's vision and modelling and supporting the School's values.

4.2 Comply with all of the School's policies and procedures, including but not limited to, staff handbook, and staff code of conduct.

4.3 Establish and maintain effective working relationships with professional colleagues and parents.

4.4 Participate as required in meeting with professional colleagues and parents in respect of the duties and responsibilities of the post.

4.4 Take active responsibility for own professional development, including seeking out and participating in appropriate CPD activities.

4.5 To monitor and manage own wellbeing, and that of the staff in the department and students in your care, supported by School policies, procedures and strategies.

5. SIGNATURES:

The School will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for job applicants, or continued employment for any employees, in accordance with our responsibilities under the Equality Act 2010.

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Our Mission – Our school aims to provide a quality education in a caring community based on values of **respect**, **responsibility** and **resilience** and a relentless pursuit of excellence in all that we do.



This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

Signed
(Curriculum Leader)

Signed
(Principal)

Dated

Dated

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