

Organisational information:

Responsible to: SLT Line Manager

Functional links: SLT; Governors; SENDCO; External Agencies; Parents and Carers

Main Purpose of Job:

Lead the Performing Arts Department so that all students have excellent and enjoyable learning and achieve their personal best within a safe, respectful and supportive environment.

Ensure all school policies and procedures, especially Curriculum, Assessment and Teaching (CAT) and Behaviour for Learning are implemented fully and consistently within the department.

Main Responsibilities/Accountabilities:

1. Lead the implementation of a performing arts curriculum that fully meets the National Curriculum and exam board specifications for GCSE and A Level
2. Develop an ambitious and inclusive enrichment programme for performing arts
3. Ensure all students are engaged in performing arts lessons, work safely and with excellent behaviour
4. Effectively line manage the Performing Arts Department, helping them develop their professional and teaching skills
5. Maximise the number of students studying performing arts at GCSE and A Level.
6. Complete all responsibilities of a classroom teacher

Job Activities: Examples:

- 1. Lead the implementation of a performing arts curriculum that fully meets the National Curriculum and exam board specifications for GCSE and A Level**
 - (a) Lead the review and development of curriculum plans.
 - (b) Lead the production of lesson resources and homework tasks.
 - (c) Coordinate the delivery of teaching through the development of the curriculum calendar.
 - (d) Ensure that teachers of Performing Arts are confident in use of SOW documents and lesson resources.
 - (e) Keep up with best practice nationally and internationally and implement relevant changes at JMHS so that students always experience the highest quality teaching and learning
 - (f) Monitor the delivery of the curriculum by carrying out Curriculum Implementation Checks (CICs)
- 2. Develop an ambitious enrichment programme for performing arts**
 - (a) Deliver successful music and drama performances throughout the year, organising events effectively, co-ordinating with all relevant staff and following procedures.
 - (b) Support the performing arts technician to organise school performances.
 - (c) Work with the school enrichment lead to implement an enrichment programme that includes afterschool clubs, creating a love of learning and promoting uptake to GCSE and A Level courses
- 3. Ensure all students are engaged in performing arts lessons, work safely and with excellent behaviour**
 - (a) Be responsible for health and safety within the subject; carry out relevant risk assessments and take immediate action where safety is in danger of being compromised.
 - (b) Ensure the consistent implementation of the JMHS Behaviour policy.
 - (c) Work with teachers to develop behaviour improvement plans in classes where behaviour affects the quality of learning.
 - (d) Work with colleagues from the pastoral team to access additional support for students where necessary, including meeting with parents to monitor behaviour.

4. Effectively line manage the Performing Arts Department, helping them develop their professional and teaching skills

- (a) Meet colleagues for at least one hour per fortnight, for formal line management meetings. Communicate agreed actions after each LM meeting.
- (b) Use curriculum implementation checks and feedback to help staff develop their skills.
- (c) Lead training activities for the faculty to ensure effective teaching methods are developed in the faculty as outlined in our CAT policy.
- (d) Coach and mentor team members so that they become highly effective teachers.

5. Maximise the number of students studying performing arts at GCSE and A Level

- (a) Provide enrichment activities during KS3 and KS4 which help to promote students' interest in performing arts so that they opt for Performing Arts subjects at KS4 and KS5.
- (b) Ensure students are challenged, well supported, and that their work is assessed regularly.

6. Complete all responsibilities of a classroom teacher

See attached job description

Pay: Main scale/UPS + TLR2 £5358

Leadership and Management Time: two hours per week