JOB DESCRIPTION: CURRICULUM LEADER FOR TECHNOLOGY

Organisational information:

Responsible to: SLT Line Manager
Functional links: SLT; Governors; SENDCO; External Agencies; Parents and Carers

Main Purpose of Job:

Lead the Technology Department so that all students have excellent and enjoyable learning and achieve their personal best within a safe, respectful, and supportive environment.

Ensure all school policies and procedures, especially Curriculum, Assessment and Teaching (CAT) and Behaviour for Learning are implemented fully and consistently within the department.

Main Responsibilities/Accountabilities:

1. Lead the implementation of a technology curriculum that fully meets the National Curriculum and exam board specifications for GCSE and A Level. Currently, this includes 3D design and food and nutrition GCSEs.
2. Ensure all students are engaged in technology lessons, work safely and with excellent behaviour
3. Effectively line manage the Technology Department, helping colleagues develop their professional and teaching skills
4. Maximise the number of students studying technology beyond KS3
5. Complete all responsibilities of a classroom teacher

Job Activities: Examples:

1. **Lead the implementation of a technology curriculum that fully meets the National Curriculum and exam board specifications for GCSE and A Level**
   (a) Lead the review and development of curriculum plans.
   (b) Lead the production of lesson resources and homework tasks.
   (c) Coordinate the administration of a technology carousel at KS3, which currently includes the following in each year: a woodwork unit, a food preparation and nutrition unit, and a product design unit (incorporating electronics in year 8).
   (d) Ensure that teachers of technology are confident in use of SOW documents and lesson resources.
   (e) Keep up with best practice nationally and internationally and implement relevant changes at JMHS so that students always experience the highest quality teaching and learning
   (f) Monitor the delivery of the curriculum by carrying out Curriculum Implementation Checks (CICs)

2. **Ensure all students are engaged in technology lessons, work safely and with excellent behaviour**
   (a) Be responsible for health and safety within the subject; carry out relevant risk assessments and take immediate action where safety is in danger of being compromised.
   (b) Ensure that all staff have necessary health and safety training
   (c) Ensure the consistent implementation of the JMHS Behaviour policy.
   (d) Work with teachers to develop behaviour improvement plans in classes where behaviour affects the quality of learning.
   (e) Work with colleagues from the pastoral team to access additional support for students where necessary, including meeting with parents to monitor behaviour.

3. **Effectively line manage the Technology Department, helping them develop their professional and teaching skills**
   (a) Meet colleagues for at least one hour per fortnight, for formal line management meetings. Communicate agreed actions after each LM meeting.
   (b) Use curriculum implementation checks and feedback to help staff develop their skills.
   (c) Lead training activities for the faculty to ensure effective teaching methods are developed in the faculty as outlined in our CAT policy, and to upskill team members in different strands of technology teaching.
   (d) Coach and mentor team members so that they become highly effective teachers.

4. **Maximise the number of students studying technology beyond KS3**
   (a) Continually reflect on the qualifications on offer to ensure that they meet the needs of the cohort, offer progression routes from KS3 and KS4, and prepare children for work or further study
   (b) Ensure that there are enrichment opportunities for students at KS3
   (c) Ensure students are challenged, well supported, and that their work is assessed regularly.

5. **Complete all responsibilities of a classroom teacher**
   See attached job description

Pay: Main scale/UPS + TLR2 £5358
Leadership and Management Time: two hours per week