

PERSON SPECIFICATION

Curriculum Resource Technician



ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW ASSESSED
Qualifications	<ul style="list-style-type: none"> • Good level of general education. • Willingness to engage in CPD and required training (CLEAPSS, COSHH, H&S). 	<ul style="list-style-type: none"> • Relevant vocational/technical qualifications. • Training in risk assessment, COSHH, Alternative and Augmentative Communication (AAC) strategies or specialist equipment. 	A, I
Experience	<ul style="list-style-type: none"> • Experience producing educational/communication resources. • Experience maintaining stock/equipment. • Able to work independently and as part of a team. 	<ul style="list-style-type: none"> • Experience in schools/SEND. • Experience in DT or Food Tech workshops. • Experience with machinery. 	A, I, R,
Knowledge & Understanding	<ul style="list-style-type: none"> • Understanding of stock control, resource management, equipment maintenance. • Basic H&S awareness. Awareness of SEND learner needs. 	<ul style="list-style-type: none"> • Familiarity with CLEAPSS. Knowledge of COSHH. • Understanding of communication methods in SEND. 	A, I
Skills & Abilities	<ul style="list-style-type: none"> • Excellent organisation/time-management. • Accurate resource maintenance. • Ability to use task-management systems. • Creative resource design. • Effective communication. • Ability to complete safety checks. 	<ul style="list-style-type: none"> • Practical skills for specialist equipment. • Ability to support staff using machinery. 	A, I
Personal Qualities	<ul style="list-style-type: none"> • Positive and enthusiastic. • Reliable and self-motivated. • Commitment to inclusion. • Willing to support duties and trips. 	<ul style="list-style-type: none"> • Commitment to Academy ethos and improving SEND outcomes. 	A, I

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Severndale
Specialist Academy



Safeguarding & Professional Expectations	<ul style="list-style-type: none">• Commitment to safeguarding (KCSIE).• Willingness for DBS, online checks, references.• Professional conduct and confidentiality.		A, I, R
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Method of Assessment: (A) application form, (I) interview, (R) references