

# PERSON SPECIFICATION

## Moordown St John's CE Primary School

**Post Title:** Teaching and Learning Assistant with responsibility for Curriculum Support

**Reporting to:** 1: Class Teacher  
2: Deputy Headteacher/Assistant Headteacher  
3: Headteacher

**Grade:** Grade 3 (points 4 - 6)

	✓ as appropriate	
	Essential	Desirable
<b>Qualifications/Training</b> The qualifications and/or training required to undertake the role.		
1. Good standard of written and spoken English.	✓	
2. GCSE at Grade C/4 or above (or equivalent) in English and Mathematics	✓	
3. Willingness to participate in in-service training	✓	
4. Childcare qualification		✓
<b>Experience</b> The level of experience required and/or length of time the post holder will have been required to have undertaken the item specified.		
1. Experience of working with children	✓	
2. Experience of working within a Primary School		✓
<b>Knowledge</b> The knowledge and understanding the post holder must have of the item specified.		
1. An understanding of the varied needs of children as they develop socially and academically	✓	
<b>Skills/Abilities</b> The level of skills or ability required to undertake the item specified.		
1. Ability to work in a way that promotes safeguarding, safety and wellbeing of pupils.	✓	
2. Excellent interpersonal and effective team working skills	✓	
3. Ability to work as part of a team and to create very good relationships with teachers, not teachers and pupils.		
4. Ability to be flexible to the needs of the children and the school.	✓	
5. Reliability	✓	
6. Self organised with the ability to take initiative when required.	✓	
7. Ability to motivate and inspire children on task	✓	

	✓ as appropriate	
	Essential	Desirable
<b>Other</b> Any other competencies required to undertake the role.		
1. In support of Church School ethos	✓	
2. To communicate and disseminate information at a child's level of understanding	✓	
3. To be able to maintain confidentiality	✓	
4. To be polite and professional at all times	✓	
5. Aptitude to use IT as a teaching tool	✓	
6. Ability to maintain a sense of humour	✓	