



Davenant Foundation School

<u>Job Description:</u>	Day Cleaner
<u>Work Directed By:</u>	Cleaning Team Leader or Estates and Facilities Manager
<u>Performance Reviewer/Team Leader</u>	Estate and Facilities Manager
<u>Purpose of the Post:</u>	To undertake cleaning within the school according to procedures & codes, using a variety of methods including machinery and adhering to safety regulations
<u>Pay Range:</u>	£12.95 per hour
<u>Time Allocation:</u>	Monday – Friday 11am – 2pm term time only
<u>Main Duties and Responsibilities:</u>	▪ To carry out cleaning in all and any areas of the school as advised. You may work within the swimming pool area, therefore the ability to swim would be preferable but not essential ▪ To carry out as necessary the replacement of paper towels, renewing supply of toilet rolls and replacement of bin liners ▪ To undertake training in the correct use of cleaning equipment such as floor machines, Vacs, wets pick-ups and in health and safety, the use of cleaning chemicals ▪ To notify the Cleaner Team Leader or other senior member of staff, of any damage to buildings and equipment or of anything you see that may be dangerous to pupils and/or staff ▪ To show a responsible attitude to health and safety issues and to have due regard for your personal safety and that of others ▪ To participate in the performance review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with your line manager ▪ To comply with individual responsibilities, in accordance with the role, for health and safety in the workplace ▪ Such other duties relating to the cleanliness of the school premises as may be necessary from time to time within the reasonable requirements of the Headteacher and Governing Body

Davenant Foundation School is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

Davenant Foundation School is committed to safeguarding and promoting the welfare of children. All appointments will be subject to satisfactory completion of safeguarding checks.